



**Edinburgh Children's Hospital Charity
Trustees' Report and Accounts**

Year to 31 December 2019

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TRUSTEES' REPORT

The Trustees are pleased to present the Annual Report and Accounts of Edinburgh Children's Hospital Charity for the year to 31 December 2019.

The information on page 54 forms part of this report.

ABOUT EDINBURGH CHILDREN'S HOSPITAL CHARITY (ECHC)

Edinburgh Children's Hospital Charity believes that nothing should get in the way of being a child.

We exist to transform the lives of children and young people in hospital so they can be a child first and a patient second.

As a result of what we do:

- Children and young people's lives are less interrupted by illness
- Children and young people are less scared of hospital and have a positive experience
- Children and young people's families are better supported and comforted
- Children and young people have an improved experience of healthcare in their community

What we do:

- Grants Programme
- Arts Programme
- The Hub – youth, child and family support service
- Support for Child and Adolescent Mental Health Services
- Volunteering service in children's services
- Hospital shop
- Play and Family Support

It is our privilege to continue to support over 110,000 babies, children and young people who come to The Royal Hospital for Sick Children (RHSC) both locally and from across Scotland to access specialist services. We also continue to support the tens of thousands who attend other healthcare settings such as St John's Hospital in Livingston; community health centres across the Lothians, Borders and Fife; and child and adolescent mental health services (CAMHS).

The New Hospital

The ongoing delays to the opening of the new children's hospital continue to present the charity with some challenges, not least of all to our funding. It is hugely disappointing that children, young people and their families continue to be deprived of the facilities at the new hospital. ECHC spent a lot of time in the run up to the aborted hospital move (in summer 2019), helping families say their farewells and prepare themselves for the move. Following the delay, the charity then supported staff with a number of moral boosting activities. At the same time ECHC have had to work hard to continue to raise money as many of our supporters have, very understandably, withheld further funding until they see how their money has been spent.

During this time of uncertainty, ECHC is committed to supporting babies, children, young people and their families to minimise any impact from the delayed moving date.

This has included:

- enhancing spaces to keep the environment in which children are cared for as welcoming, distracting and fun as we can;
- increasing the numbers of activities which we offer through our Arts Programme and Drop in Centre to provide support, comfort and distraction;
- creating 'The Nook' – a welcoming space for visitors and staff in the hospital to enjoy a cup of tea and hear more about our work, located within the busy out-patients' area; and
- occasional treats and support for NHS staff to say thank you for their continued hard work.

We know that the beating heart of a hospital is not the building in which it is located, but comes from the people who visit and work there – who each day face life-changing moments. We will continue our vital work for as long as we are needed at the current hospital until we move to our new home, whenever that may be.

COVID-19

The COVID-19 pandemic and the impact of the virus protection measures, that have been put in place by the government, has had a significant impact on the charity.

The charity has moved to remove working with all of our business functions continuing albeit slightly altered. The relationships we have built with key funders (corporates, trusts and individuals) and suppliers have led to valuable support during this time. Throughout everything, the team have shown incredible positivity and commitment to continuing to do our very best for babies, children, young people and their families, as well as caring for our colleagues in the NHS.

Many of the charities core income streams have been affected with the cancellation of all events (sports challenges, supporter-led, corporate challenges, black tie), and the likely reduction in key areas such as corporate donations, employee fundraising, regular giving and individual donations. The activity of our services have also been impacted with the closure of the Drop In Centre and the reduction in activities able to be delivered through our arts programme.

A number of actions have been implemented to mitigate this risk and to continue meeting the needs of babies, children, young people and their families. This includes the launch of an emergency COVID-19 appeal to raise funds for specific needs that had been identified. In direct response to feedback from families and NHS teams, the Emergency Appeal funds have enabled ECHC to:

- Distribute free emergency care packs (essential food/toiletries) to families leaving the hospital so they don't have the additional time burden, cost or risk of infection in going food shopping;

- Deliver care packs and children's activity packs to the homes of families discharged or shielding at home, again so families have essential supplies and children are distracted and occupied with high quality activities;
- Adapt our youth work and family support service to offer one to one telephone support and virtual group meetings to help families overcome the non-medical difficulties they face;
- Provide bedside 'Studio Boxes' developed by our Arts team to encourage children to create and play, providing comfort, distraction and creative expression during isolation on the wards;
- Fund additional toys, games and entertainment, for example portable DVD players, for children in isolation while the wards playrooms are closed to reduce risk of infection; and
- Fund iPads for theatres to help distract and engage children and young people who are more anxious due to healthcare staff being in PPE.

In addition, the charity has looked to reduce expenditure by furloughing staff, deferring grants, delaying incremental pay rises and deferring other costs such as rent, where possible.

To further support the hospital during this time, we continue to operate the shop albeit on reduced hours and have received extremely positive reactions from staff for doing so. We have also made a social media film explaining PPE to children as hospital staff were reporting that some were finding it daunting when faced with staff in PPE.

New needs are emerging every day and we will continue to respond quickly and effectively to ensure these needs are met.



**Edinburgh
Children's
Hospital Charity**
child first, patient second.

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As a result of what we do:

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- Children and young people are less scared of hospital and have a positive experience.
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- Children and young people have an improved experience of healthcare in their community.

What we do:

- Grants Programme
- Arts and Activities Programme
- The Hub – youth, child and family support service
- Support for Child and Adolescent Mental Health Services
- Volunteering service
- Hospital shop
- Play and Family Support

Many of the projects we funded throughout the year supported children and young people with specific conditions, including:

- | | | |
|--------------------------|--------------------|-----------------------|
| • Brain injury | • Diabetes | • Epilepsy |
| • Cancers | • Cystic Fibrosis | • Crohn's and Colitis |
| • Renal conditions | • Liver conditions | • Asthma |
| • Arthritis/rheumatology | • Cerebral Palsy | • Pain |

In total, we awarded 52 grants, including:

£50,000

to fund the redevelopment of and enhancements to the Emergency Department at St John's Hospital in Livingston.

Over £100,000

to enhance the CAMHS space at the Lauriston Building so children and young people accessing mental health services do so in a therapeutic environment.

£10,000

to support the KILTS – Kids Liver Trends in Scotland – project, researching paediatric chronic liver disease.

£13,000

to transform a courtyard at St John's Hospital's Mother and Baby Unit into a safe, family friendly garden to better support women experiencing perinatal health issues and their babies.



We provided funding for special memory boxes for the palliative care team, made up of keepsake items to bring a source of comfort to bereaved families.



We continued to provide a Complementary Therapist for children and young people being treated for cancer and their families.



We funded rewards, bravery certificates, stickers and welcome gifts for children and young people at The Royal Hospital for Sick Children, St John's Hospital and Child and Adolescent Mental Health Services (CAMHS) Edinburgh.

In 2019

£1.3m 

raised for Scotland's children's hospital charities – ECHC, GCHC and ARCHIE – from Oor Wullie's BIG Bucket Trail, the first ever nationwide public art trail.

52 

grants approved.

926 

arts workshops delivered to children and young people in hospital.

£1.87m 

voluntary income received thanks to all our supporters.

26 

thrill-seeking fundraisers jumped out of a plane at 12,000 feet.

216 

people ran a 5k to a marathon and everything in between. They ran a total of 2,566 miles, which is over the distance from Edinburgh to the North Pole.

41 

abseilers plunged on a free fall abseil from the iconic Forth Rail Bridge. Between them, they scaled the length of the Eiffel Tower five times.

47 

kilt clad walkers took part in the Kiltwalk in locations across Scotland.

Arts Programme:



In 2019, we delivered 926 arts workshops (733 in 2018; 398 in 2017).



With dance practitioner Christina Liddell, we created a performance piece, 'Glimpsing Air Pockets', with children and young people in the hospital. It was performed as part of the Edinburgh Fringe and was a sell-out.



At Christmas, we created a Living Advent Calendar with 24 surprises behind real life doors, including football players, ballerinas and musicians.



We expanded our community outreach to Sunndach and Calareidh Respite Services, offering weekly sensory storytelling sessions, and continued our weekly arts programme within the children's ward at St John's Hospital, Livingston and in Queen Margaret Hospital, Dunfermline.

The Drop in Centre:



The Drop in Centre is unique to a children's hospital setting in the UK – providing child, youth and family support services in a homely environment, away from the wards.



We run a weekly, Monday evening Youth Group.



We provide one to one youth work sessions.



We provide support to families and signpost them to help in their local communities.

“No Mum – I'm going to dance without my wheelchair today. I don't need it anymore.”

Young girl in ward 7 who took part in a dance session

“All the kind hearted and talented musicians, the amazing dancers and singers and who can forget the magician... they made our day! The entertainment allowed me to take my mind off the medical stuff and just watch my son being happy.”

Mum of young boy who stayed at the hospital for 10 weeks

“I thought I wouldn't be able to juggle, but I can, so I bet I'll be able to do my operation.”

Comment from young girl after taking part in circus activities session

“The youth workers spoke with me that night and really listened. Because of them, I am on a new path in my life. If I had not met them that night in the hospital, I would not still be here today. I am hugely grateful to them.”

14-year-old who was admitted after attempting to harm themselves and supported by 6VT Youth Workers during this time

2019 Key Highlights:

- Delivered Oor Wullie's BIG Bucket Trail – the first ever nationwide public art trail – with Glasgow Children's Hospital Charity and The ARCHIE Foundation, raising an incredible £1.3m for children in hospital across Scotland.
- Funded a youth work service within the Emergency Department of the Royal Infirmary for 13 – 18 age group. Unique in Scotland, the service supports young people presenting with self-harm, substance, domestic or physical abuse to make sure their wishes are conveyed and is a vital first step in ensuring they can access the support they need.
- Awarded £50k to fund the redevelopment of and enhancements to the Emergency Department at St John's Hospital in Livingston.

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WHAT WE DO

Grants Programme

ECHC distributes grants to the RHSC and other children and young people's community healthcare settings. We have three grant application programmes:

- Small Grants Fund (applications £5k and under)
- Large Grants Fund (applications over £5k)
- Training and Research Fund

Each fund has an Application Form; Terms & Conditions of Funding; and Guidance Notes. Applications can be accepted from any NHS staff member or voluntary sector organisation which can demonstrate that their application will deliver at least one of ECHC's four strategic outcomes and fit with our charitable purpose.

Grant applications of up to £5,000 are decided by the Chief Executive. The Grants Committee (a sub-committee of the Board of Trustees) can approve grants up to £50k. All grants up to £50k are homologated by the Trustees. Anything over £50k is considered and approved by the full Trustee Board.

All recipients of awards must complete an annual Evaluation Form which details how their award has met at least one of ECHC's strategic outcomes. They must provide hard and soft measures to evidence this, such as numbers of children supported or quotes from those who have received support. This information is used by ECHC to report to funders and on our marketing materials to demonstrate to supporters how their money has been used.

Arts Programme

During the year ECHC employed an Arts Programme Manager, Arts Coordinator and Arts Facilitator to deliver a wide programme of arts and activities within the RHSC as well as in community and mental health settings, including Queen Margaret Hospital, Musselburgh Primary Care Centre and CAMHS Inpatient Unit.

The programme has trebled its output in the last four years, growing from 100 to 1000 arts workshops per annum which run seven days a week and provide fun, creativity and distraction for babies, children and young people of all ages. The team deliver bespoke workshops but also appoint and work in collaboration with other arts organisations.

Importantly, the arts programme also delivers a series of workshops which support children to achieve their clinical goals, for example supporting children to undertake their physiotherapy through a programme of dance workshops.

"All the kind hearted and talented musicians, such as the guitarist who came and sang songs for Archie in ward 1, the amazing dancers and singers, the magician and who can forget the Clown Doctors.... They are just wonderful and really cheer up the kids and the parents. The entertainment allowed me to take my mind of the medical stuff and just watch my son being happy. The things the charity provides are endless." – **Mum of young boy who stayed at the hospital for 10 weeks**

There is more information on our Arts Programme in the 'Achievements' section of this Report.

The Drop in Centre

In January 2018, ECHC took over the Drop In Centre facility at the RHSC and moved from a nurse-led model to a youth work, child and family support service. The Drop In Centre is unique to a children's hospital setting anywhere in the UK and is located on Melville Terrace, on the Meadows side of the current hospital. When we move to the new Royal Hospital for Children and Young People (RHCYP) in autumn 2020, the Drop In Centre will become known as The Hub (as named by young people themselves). It provides a range of universal services and referred support work including one to one support; group activities; peer support including our weekly youth group; and advice and signposting to service within a family's local community.

There is more information on our Drop in Centre in the 'Achievements' section of this Report.

The New Hospital - Art and Therapeutic Design Programme

Thanks to our supporters, when the new children's hospital in Edinburgh opens we will have contributed over £3 million to the largest integrated art and therapeutic design project in a children's hospital anywhere in Europe.

This has included funding enhancements to:

- Arrivals and wayfinding
- All playrooms, waiting and dining areas; including the exciting "pod" outpatient waiting area
- Bedside environment – a unique project bringing tablets and SMART TVs to every bedside, with content available via high-speed wi-fi connection
- Distraction in clinical areas through the use of projectors
- Child and Adolescent Mental Health Services (CAMHS) unit
- The Sanctuary and two bereavement suites
- Interview, sitting and dining rooms including an area specifically for adolescents
- Drop-in Centre
- The Child Protection Unit
- Multi-sensory rooms to encourage participation in therapy through fun, interactive digital content
- Landscaping including various outdoor spaces around the hospital

Once the doors open we need to continue to provide distractions, enhancements, equipment and training to support the hundreds of thousands of babies, children and young people who will use the new hospital throughout the coming years.

Fundraising and Marketing

The largest proportion of ECHC's income comes from charitable sources so the activities of the fundraising team are vital to the success of the organisation. ECHC receives income from a number of income streams including;

- Individuals making donations and fundraising
- Nurseries, schools, colleges and universities
- Companies
- Indoor events e.g. dinners and balls
- Outdoor events e.g. sports challenges
- Trusts and Foundations

The Marketing Plan for the organisation is updated annually and all marketing activity is led by the Director of Fundraising and Marketing and her team.

Restricted Funds

It is the preference of ECHC that funds are donated for general rather than restricted purposes whenever possible and staff will advise supporters to this effect. However, ECHC may at times wish to restrict funds being solicited through an appeal (e.g. a Christmas appeal for a specific piece of equipment).

ECHC also receives funds which are restricted by supporters for specific items and projects; or more generally to a ward or to the treatment of a condition.

Staff hold regular meetings to manage these funds and ensure that they are being spent appropriately and within a reasonable time period, in line with our 'Policy on Management of Restricted Funds'.

Finance and Administration

The organisation conducts a great many financial transactions over the course of the year.

Total income for the year equalled £2.76m which included £1.87m of donations, plus trading, investments, and other income.

The organisation has robust financial management procedures. These include processes for committing the organisation to expenditure, ordering from suppliers and cash handling.

The Audit Committee (a sub committee of the Board of Trustees) receives reports from the CEO and the finance team on financial activity, systems and processes. Each year the organisation undergoes an audit whereby the robustness of ECHC's financial processes are assessed. The auditors report to the Trustees on any issues or areas requiring improvement.

All staff play an important role in ensuring that financial management policies and processes are followed at all times.

An income and expenditure budget is developed annually with input from all staff. This is approved by the Trustees and progress against the budget is monitored through monthly management accounts.

ECHC also has robust policies and procedures in relation to information governance (the storing, management and processing of personal data). All supporter information is stored on our Raisers Edge database in line with Data Protection legislation.

Retail

ECHC runs the shop within the main inpatients reception area in the RHSC. The shop provides a range of snacks, drinks, gifts, cards and toys.

Additionally, ECHC has an online shop within our website and also sells branded items and Christmas cards at off-site locations.

All the profits from the shop are transferred from ECHC's trading company Task Trading to ECHC at the end of the year and used for charitable purposes.

The shop is run by a Shop Manager, Shop Assistant and many volunteers. The shop serves a vital role of not just raising money and awareness for ECHC but also providing a service to children, young people and their families whilst in hospital.

We are delighted that we will run the shop within the busy main atrium of the new Royal Hospital for Children and Young people (RHCYP) when it opens in May 2020. Initially it will only be the Department of Clinical Neurosciences (DCN) that moves into the new hospital building with the move of the

children's hospital expected to follow in Autumn 2020. ECHC is extremely grateful to Scotmid and J.W. Filshill Ltd who have assisted with the design and fit-out of the new shop as a gift in kind.

During the year, ECHC was asked by the NHS to utilise the space that had been vacated by the RVS Café in the Royal Hospital for Sick Children. In order to continue to support Children, Young People and their Families, ECHC wanted to provide a similar service to that previously offered by the RVS and as such in April 2019, set up a temporary second shop in this space.

"The shop is great as it has a good choice of different things that we might need."

"The fab prices make it really affordable."

"The staff in the shop are lovely and always very helpful."

Feedback from shop customers

Strategy and planning

The organisation develops and implements a Strategic Plan every three years. 2018 was the final year of the 2016-2018 strategy and the new strategy for 2019 – 2021 was approved by Trustees at their January 2019 Awayday. The strategy was developed by the staff team with input from a range of stakeholders.

The strategy details:

- Aim and purpose of the organisation
- ECHC's four strategic outcomes
- Our values
- Who we work with
- What we do
- The difference we make
- How we measure this difference
- Our goals for the three years

Our goals for 2019 – 2021 are set out in the Future Plans section on page 24.

All the actions are detailed in our Annual Action Plans which all staff participate in developing each year. A three-year Financial Plan along with annual expenditure and income budgets were developed to support the work of the strategy.

Monitoring

Progress against the strategy is monitored annually by the Trustees although regular updates on activity, as well as latest financial performance, are received by Trustees at each Trustee meeting.

Highlights from 2019, in accordance with the 2019 – 2021 strategy, included:

- Grew the Arts Programme - delivered 926 arts workshops to 4072 children
- Continued to develop the child, youth work and family support service provided by the Drop in Centre team to support more children, young people and their families

- Expanded our Grants Programme to more community healthcare settings and supported more projects supporting children and young people's mental health and wellbeing
- Introduction of weekly arts programme in the young person's mental health inpatient unit
- Introduced youth work project within the Emergency Department of the Royal Infirmary for 13 – 18 age group. Unique in Scotland, this service supports vulnerable young people and makes positive interventions for those who are victims of assault, under the influence or at risk of self-harm/suicide. This service will move to the RHCYP in autumn
- Installation of our £3.1m contribution to the Art and Therapeutic Design Programme for the new Royal Hospital for Children and Young People - the largest integrated programme of its kind in a UK children's hospital setting
- Collaborated with Scotland's two other children's hospital charities, DC Thomson Media and Wild in Art to bring the world's first nationwide mass participation public art trail, Oor Wullie's BIG Bucket Trail, to Scotland, raising £1.3million for the three charities
- Creation of a coalition with Glasgow Children's Hospital Charity and ARCHIE – the Scottish Children's Hospital Charities' Collective – enabling us to bid for previously unavailable national sponsorship
- Funded the volunteer service for all children's services in the hospital and community
- Employed a Volunteer Coordinator to lead on the recruitment, retention and training of volunteers to support the work of our Arts Programme, Hub and Hospital Shop; as well as in our offices and the activities of the fundraising team
- Increased charity contribution from the hospital shop - weekly sales increasing from £2k to c.£4k per week
- Took over "The Nook" – an unused space in the Outpatients area at the RHSC to increase our hospital presence. The Nook is an art and fundraising hub where those visiting the hospital can come for free refreshments and to find out more about the work of the charity
- Completion of an 18-month improvement and leadership programme – 'Stepping It Up' - creating a positive culture and motivated team

Staff monitor progress against strategy by reviewing action plans and through a schedule of regular meetings. These include Senior management meetings, Manager meetings and departmental team meetings. There are also a number of short-term working groups set up to deliver specific pieces of work. All staff are involved in at least one of these meetings.

In addition, all staff receive a monthly support meeting with their line manager. At these meetings personal objectives are agreed for the coming year and progress against these is discussed. It is also a good opportunity to discuss any learning or development needs which employees may have.

Team Development

In 2019, the team successfully completed and graduated from a bespoke improvement programme called 'Stepping It Up' (SIU). Working with an external facilitator, we undertook an 18-month programme which supported all staff (at all levels) to consider their role organisationally and individually, as leaders of change and role-modellers of professionalism.

SIU developed staff expertise but also performance, as we now have an increased emphasis on goal-setting at organisational, team and individual level and a focus on planning, reporting, 1-2-1s and appraisals.

"It feels as though over the last few years we've really upped our game at EHC. Our Stepping It Up programme has encouraged us to think more intentionally about how we can bring the best of ourselves to work every day, and how we are all leaders, whether or not we have 'manager' in our title. Delivering a project of the size and scale of Oor Wullie's BIG Bucket Trail so successfully last year shows how much we've grown as a team and how well we work together. I love working for an organisation where our vision and mission is so much at the heart of what we do, and where there are ongoing opportunities to learn and grow. We throw around the phrase "one team, one dream" all the time, and it's pretty cheesy, but it really does sum up EHC perfectly."

Staff feedback

ACHIEVEMENTS AND PERFORMANCE

Grants Programme

In 2019, EHC awarded 52 grant applications, as well as paying out on grants that were awarded in 2018. In the year, 8 further applications were made which have been carried into 2020 due to additional information being required before a decision can be made. Five applications were declined.

The 52 grants were awarded as follows from our three funding streams:

- 28 were awarded from our Small Grants Fund (under £5k)
- 9 were awarded from our Large Grants Fund (over £5k)
- 15 awards were made from our Training and Research Fund (6 under £5k; 9 over £5k).

Four of these grants were approved subject to us sourcing funds from trusts, foundations or major donors. One of these grants was fulfilled by sourcing gifts in kind (all under £5k).

We supported all the wards within the hospital as well as departments including:

- | | |
|--|--|
| ▪ Occupational Therapy | ▪ Stoma Nurses |
| ▪ CAMHS Inpatient Unit | ▪ Palliative Care |
| ▪ Firrhill House, Speech and Language Therapy | ▪ Play Team |
| ▪ RHSC Speech and Language Therapy | ▪ Social Work Team |
| ▪ Diabetes Team | ▪ Emergency Department |
| ▪ Physiotherapy Department | ▪ Surgical including Laparoscopy, Neurology and Epilepsy surgery |
| ▪ Beads of Courage Programme within the RHSC | ▪ Radiology |
| ▪ Paediatric Psychology Liaison Services (PPALS) | ▪ Oncology/haematology |
| | ▪ Orthopaedics |

We also continued our funding of the entire hospital voluntary services team and provided toys, books and games for the Playrooms throughout the hospital.

We provided support in locations other than the hospital, including:

- East Lothian Community Hospital
- St John's Hospital, Livingston – Children's Ward, Radiology and the Mother and Baby Unit
- Outpatients clinic at Lauriston
- Child and Adolescent Mental Health Services (CAMHS) across Edinburgh and the Lothians
- Community Children's Nursing Services
- NHS Lothian Arts Therapies Service
- Olivebank Child and Family Centre
- Firhill House
- Pennywell All Care Centre
- Spiritual Care at RIE
- DSD Families
- School Nurse Teams
- Queen Margaret Hospital
- Victoria Hospital, Kirkcaldy – Radiology Department
- Calareidh and Sunndach Respite Services.

Some of the awards made throughout the year supported children and young people with conditions including:

Brain Injury	Diabetes	Epilepsy
Cancers	Cystic Fibrosis	Crohn's and Colitis
Renal Conditions	Liver conditions	Asthma
Arthritis/rheumatology	Cerebral Palsy	Pain

All our activities and grants awarded must achieve at least one of our four strategic objectives as set out on page 2.

Some examples of grants awarded are detailed below:

- We awarded £50k to fund the redevelopment of and enhancements to the Emergency Department at St John's Hospital in Livingston
- We awarded over £13k to transform a previously unused courtyard at St John's Hospital's Mother and Baby Unit into a safe, family friendly garden area to better support the recovery of women experiencing perinatal health issues
- We provided a research grant of £10k to support the KILTS – Kids Liver Trends in Scotland – research project
- We partnered with SAMH to provide a grant for the delivery of a new guided self-help programme of support to young people in Edinburgh which aims to build capacity in schools and help tackle the growing demand for CAMHS
- We awarded over £100k to transform the CAMHS space at the Lauriston Building into a more child-friendly, welcoming environment for visitors. The space has been designed in a seaside theme, making it bright and colourful, but also calming – transforming it from bare and clinical to warm, accepting and comfortable
- Following the delay in opening the new RHCYP, we upgraded the parents' accommodation, PJ's Loft, at the current hospital. We purchased new soft goods for all of the bedrooms, as well as new refrigerators, washers and dryers. We also updated the cutlery and pots and pans and continued to support the families staying there with groceries

"My daughter had a major spine surgery and was in intensive care for nine days. During this time, I stayed in PJ's Loft – this service was absolutely invaluable. As a travelling parent, it allowed me to stay with my girl and check on her any time, to have a shower, make food and tea, store my belongings and make friends. The staff are so helpful and without this place I would have been a mess. I cannot thank you enough." – Feedback from parent who stayed in PJ's Loft

Following a successful pilot project in 2018, ECHC partnered with 6VT Edinburgh City Youth Cafe and gave a grant of £116k in 2019 to provide youth work interventions in the Emergency Department (ED) of the Royal Infirmary.

This partnership aims to ensure that vulnerable children and young people get the help and support they need when in crisis. It sees two youth workers, trained in supporting under 18s with a range of emotional, physical and social needs, based in ED during peak incident times on Friday and Saturday evenings.

The service will help any child or young person presenting with self-harm, substance, domestic or physical abuse to make sure their rights and wishes are conveyed and is a vital first step in ensuring they can access the support they need.

The service aims to:

- Provide social emotional support to young people in need
- Support young people in positively and safely engaging with the medical staff
- Reduce self-injury re-admissions by connecting young people with follow up community support

We have funded the service to run for three years. The youth workers will initially be based at the Royal Infirmary and will the RHCYP when it opens in autumn.

"The youth workers are the main reason I am here today. They spoke with me that night and really listened. Because of them, I am on a new path in my life. If I had not met them that night in the hospital, I would not still be here today. I am hugely grateful to them." – 14-year-old who was admitted after attempting to harm themselves and supported during this time

Arts Programme

Once again we have grown and developed our Arts Programme to make 2019 our biggest year to date. Not only did we expand our programme in the RHSC to deliver a seven day a week programme of activities, but we also delivered projects and enhanced spaces in other NHS health care settings.

This year, ECHC delivered 926 workshops (733 in 2018; 398 in 2017). Some highlights include:

- Introduction of storytelling into Core Programme to deliver an extremely interactive combination of music and storytelling
- Introduction of the Creative Clinic into Outpatients Department in partnership with the National Galleries, who visit once a month to deliver a full day of art workshops. Waiting complaints in Outpatients have reduced by 50% on the days the workshops take place

- Began working in CAMHS day programme twice a week. The artists working with the children enabled staff to take a step back and observe behaviours
- Introduction of Saturday Arts Interpretation and Sunday performances on the wards. There is no play provision over the weekend, so these sessions have been hugely welcomed
- Piloted drop in art classes over lunch times for hospital staff, which have helped them to reduce their stress levels, be mindful, learn new skills and meet new colleagues
- Partnered with Forth Radio and the Bauer Academy to deliver a week of radio production, enabling children and young people to get experience of radio presenting and produce their own podcast
- In response to children who were interested in making a comic strip, we worked with an artist and creative writer to develop a Zine which was then distributed to other children and young people in the hospital, bringing lots of laughter
- Expanded our community outreach to Sunndach and Calareidh respite services, offering weekly sensory storytelling sessions and working every other week in Queen Margaret Hospital supporting their Cystic Fibrosis clinic

We continued to deliver our Core Programme, including Magic, Music on Tour and Indian Dance; our Clinic Programme, including Baby Sensory, Step Out dance sessions and Wee Replicators; and our Seasonal Programme for Easter, summer, Halloween and Christmas.

Christmas can be a particularly difficult time for children and families in hospital, so we do our best to make it as magical as possible and to ensure that children and young people are not missing out on what is happening at home or at school.

We ran our second Christmas Living Advent Calendar this year but made it bigger and better, delivering more celebrity visits, and more experiences, rather than workshops. Activities included:

- A cinema night showing 'Frozen 2'
- Visits from players from Hibs FC, Hearts FC, Edinburgh Rugby and dancers from Scottish Ballet
- A giant inflatable snow globe filled with fake snow, to bring a Winter Wonderland indoors
- A clockwork ballerina, with resident dancer Christina Liddell. The children had to wind up Christina to make her dance

Once again the Living Advent Calendar also fed into the larger organisational corporate Christmas Campaign and was used as a fundraising tool.

In 2019, we continued to work alongside UK Space Agency, Airbus Foundation, Centre for Life (Newcastle), STEM UK and European Space Agency (Tim Peake) to progress Space Academy - a 21-day programme of arts and experiments for children and young people in isolation to follow. It follows the day in the life of an astronaut and their mission is to discover "Is there life on Mars?".

We also worked with dance practitioner Christina Liddell to create a performance piece called 'Glimpsing Air Pockets' which was inspired by the children and young people that she has worked with in the hospital. Children and young people were involved in every aspect of the development, including making and designing the set, selecting music and developing choreography, and the final performance also included two patients. The dance was performed as part of the Edinburgh Fringe and was a sell-out.

The following table details the number of workshops delivered and the age range of children and young people we worked with in 2019.

Workshops delivered	926
Children worked with 0yrs to 4yrs	1,211
Children worked with 5yrs – 9yrs	1,751
Young people aged 10yrs – 15yrs	993
16yrs+	119
Total of children and young people worked with	4,074

In addition to the number of children and young people involved in workshops, there are other projects where it is not possible to quantify the number of people taking part or the impact of these activities. These include our Easter Bonnet Parade, Trick or Treating and the Living Advent Calendar.

“Every week she looks forward to going to the dance group. It’s a safe and happy place and there is a real atmosphere of support. It gives her something to really focus on and she gets so excited to practice the moves and show [the instructor]. Even I go to the group feeling relaxed, which is unusual, because I know we are 100% accepted. To see her enjoyment and to watch her moving is just wonderful. It’s as if she’s so eager to take part that she forgets any worries about falling or having seizures that might hold her back.” –
Mum of teenage girl who has severe epilepsy who attends our Step Out Dance classes

The Drop in Centre

The transition of the Drop In Centre from a nurse-led model to a community education/youth work model began in January 2018. As a result, it has developed into a hub offering a wider variety of services that support the children, young people and families who access the service for free. These services are focussed on the needs of children, young people and their families, with these service users having a lead role in the development of programmes and the type of services the centre offers. Community education/youth work values are at the centre of the service model and service users’ empowerment, equality, social justice, human flourishing, engagement and participation are fundamental.

Key highlights from 2019 include:

- Led team building activities at Fort Teviot CAMHS day service for under 12s
- Provided additional youth worker support at adolescent clinics, including Rheumatology
- Supported Stirling University to consult on resources for teenagers with asthma
- Nine students from Queen Margaret University and University of Edinburgh completed placements with the Drop In team – three community education students and six elective nursing students
- Massage therapy continued to be very popular with parents and carers accessing the hospital with therapists Fay and Lynsay being an integral part of the Drop In team

- Introduction of holiday provision trips out with the hospital. The team ran trips throughout the summer, October and Christmas breaks alongside centre based activities to coincide with school holidays. These included trips to Blair Drummond Safari Park, Edinburgh Zoo, Dynamic Earth, bowling and the cinema. All trips were well attended and a large number were at full capacity
- Partnered with Over The Wall camp to organise a free two night residential activity camp in June 2020 at Tulliallan Police College in Fife. The camp aims to help families in similar situations to connect, make new friends and have fun through a range of exciting opportunities and activities
- The staff team is now qualified to deliver accredited parenting courses on raising children and teens with confidence – a six week programme which will enable them to better support parents of children and young people in the hospital. One member of the team also began an accredited leadership qualification which will prove beneficial to the ongoing development of the Drop In service. A substantial amount of training has also been completed over the course of 2019 which leaves the team well placed to deliver a variety of issue specific workshops going forward
- Provided presentations to newly recruited paediatric nurses to give them an enhanced understanding of the benefit of community education and youth work in a hospital setting
- Delivered a presentation to parents of children and young people with Cystic Fibrosis to promote the additional support services that the Drop In team offers
- Monday evening youth group continued to flourish with a regular group of young people (aged 12+) attending weekly. This youth group was also paramount in the RHSC signing up to the LGBT charter, ensuring the hospital is now better placed to support the needs of LGBT young people visiting

In 2019, the team continued delivering referred work which can take a variety of shapes. A number of one to one youth work sessions have taken place within the hospital and the Centre. This work has allowed staff to support service users while also sign posting to appropriate services within their local communities.

The source of referrals appears to be diversifying with an apparent increase in a number of different health specialists seeking community education/youth worker support to address emotional wellbeing and informal learning opportunities for children and young people. Referrals come from a variety of specialist nurses, wards and the Paediatric Psychology and Liaison Service (PPALS), seeking support for patients including help with identifying positive interests, self-esteem, confidence and peer networks.

"I would just like to say thank you so much for making our time in hospital more manageable. Our daughter was diagnosed with epilepsy last week after taking two seizures at home. Her sister phoned the ambulance. Our time here has helped them both relax in different ways which was needed, and I was able to relax seeing them happy. The Project Worker was amazing and made us so welcome, everybody did. This place is amazing and listening to the girls telling their friends about it is a true reflection. Our journey is just starting and this has made us start happier." – **Feedback on the Drop In Centre from parent**

Fundraising

Voluntary income for the twelve months to 31 December 2019 was £1,870k, down from the total we achieved in 2018 of £2,291k. This was largely due to a generous legacy in 2018.

Corporate income in 2019 was £348k, (£208k in 2018) with new partnerships secured with 19 companies across the year, including Edinburgh Trams, Graypaul Ferrari, First Mortgage, Thorntons Law, Ocean Terminal, SQA and Graham's The Family Dairy.

Survival on the Seat took place again in 2019, and has now become an annual fixture in the corporate fundraising calendar, in partnership with Friends of the Award. This year saw increases across both the number of teams taking part; 12 (six in 2018) and funds raised; £9.8k (£4k in 2018).

The corporate aspect of our Living Advent Calendar Appeal, as part of our Christmas campaign, was a huge success in 2019. Companies were invited to gift a door of the Living Advent Calendar, behind which there was a fun activity or performance for children and young people to engage and take part in through our Arts Programme. A total of 22 (out of a maximum of 24) doors were gifted, raising £11,000, an increase on 7 doors in 2018 (at a higher sponsorship level of £1,000 per door).

The Edinburgh Grosvenor (formerly Hilton Grosvenor) Christmas Party took place again in 2019 (its sixth year) and was the largest event to date. Nearly 50 families who have spent time in hospital this year attended, along with hotel staff, with over 250 people in attendance in total.

Over 1000 guests attended our events in the year – Sports Quiz, Girly Get Together and All Wrapped Up for Christmas. Events income for the year was £215k. The Sports Quiz raised a tremendous £112,000 – the first ECHC fundraising event to raise over £100,000. Our Girly Get Together was also a fantastic success, raising over £70,000.

Raising income from charitable trusts and corporate foundations is increasingly important to ECHC's fundraising. We are lucky to have the support of a number of small family trusts as well as larger funding organisations who provide financial help across all ECHC services. In two years we have grown income from this income stream from £60k to £217k.

Sports Challenges raised an income of £149k (£191k in 2018). Participants ran, cycled, walked, swam or skydived to raise funds.

Did you know...?

- In 2019, overall we had 363 participants run, walk, jump and cycle for Edinburgh Children's Hospital Charity
 - We had 26 thrill-seeking fundraisers jumping out of a plane at 12,000 feet
 - 216 people ran a 5k to a marathon and everything in between. They ran a total of 2,566 miles, which is over the distance from Edinburgh to the North Pole
 - 41 abseilers plunged on a free fall abseil from the iconic Forth Rail Bridge
 - Between them, they scaled the length of the Eiffel Tower five times
 - 47 kilt clad walkers took big steps for little people by taking part in the Kiltwalk in locations across Scotland
 - Fundraisers took on challenges all across the globe, with our furthest away supporters taking on the Dubai and Chicago marathons!

"My wee boy was in the Sick Kids ward 2 with Neuroblastoma for nearly two years. He decided he wanted to do a fundraising walk because of all the toys he got while he was in there as he wanted to give other kids the chance of playing with the same toys. He only managed one walk and then he fell so ill he couldn't do it anymore, so there's a group of us that do it every year. This June will be the fifth anniversary of starting this crazy trail. Sadly, he's been missing for four of them. We keep going in his memory." – **Father of young boy on why he fundraises for ECHC**

Individuals donated £534k (£1,070k in 2018 largely due to a generous legacy) through regular direct debit giving, one-off donations, appeals and legacies.

Supporters in the community such as individuals, schools, nurseries and adult groups contributed £304k (£304k in 2018) through a range of fundraising activities.

A third year partnership between our community team and The Dome over the month of December saw schools, community groups and bands invited to come along for a festive singalong and collection on the iconic Dome steps. These partnerships gave us the opportunity to engage new volunteers and new schools while being out in the community talking to the public about the organisation.

Our oldest community fundraiser, Tom Gilzean, sadly passed away this year at the grand age of 99. A decorated war veteran and retired bus driver, Tom began collecting money for charity in the 1990s and raised well over £1 million over the years.

Come rain or shine, he could be found with his collection cans in his tartan trews and adorned with his medals on the Royal Mile, or latterly in his favourite spot on Princes Street. When asked why he did it, he would simply say "I just want to help the children."

Thanks to Tom, the lives of thousands of babies, children, young people and their families visiting the "Sick Kids" have been transformed by ECHC – an incredible legacy for a man who was truly one of a kind.

To honour his extraordinary achievements, and in tribute to an extraordinary life, we are in the process of organising a fundraising event in 2020 in his memory- for what would have been his 100th birthday.

"Tom touched the hearts of so many people from all around the world. Whatever the weather, however he was feeling, he was out collecting almost every day, completely selflessly and only thinking of all those he could help. He did an amazing job for children and families at the hospital and for veterans. I remember many wonderful chats with him and any time I felt a bit jaded the thought of Tom out there immaculately dressed collecting put me back on my feet. A truly wonderful gentleman." – **One of Tom Gilzean's many supporters**

We would like to thank all funders for their generosity and encourage others to contact us if they would also be interested in transforming children's healthcare. We work hard to match funders' priorities to our most urgent priorities, including our youth work service, family support, Arts Programme, capital projects, clinical research, medical equipment, staff salaries, playtime, mental health services, community healthcare and parent accommodation in the hospital. We are proud to show funders the difference their support makes through progress reports, sharing case studies and first hand through service visits.

Oor Wullie's BIG Bucket Trail

Oor Wullie's BIG Bucket Trail was the first ever nationwide public art trail, which hit the streets of Scotland's cities in summer 2019. The free trail ran from 17th June – 30th August 2019, culminating in a series of Farewell Events and nationwide auctions in each of the five host cities – Edinburgh, Glasgow, Dundee, Aberdeen and Inverness.

The trail aimed to unite the country as it raised awareness and vital funds for Scotland's children's hospital charities – Edinburgh Children's Hospital Charity, Glasgow Children's Hospital Charity and The ARCHIE Foundation – helping children in hospital across the nation. We are proud to have also collaborated with DC Thomson Media and Wild in Art to bring the trail to Scotland.

Hundreds of thousands of people enjoyed a summer like no other when they took their trail maps to explore the colourful invasion of Oor Wullie sculptures all over Scotland. Over 200 individually-designed Oor Wullie sculptures – all of which were individually sponsored by companies - and over 300 equally artistic Wee Oor Wullies formed an unforgettable trail.

Each of the 300 little Wullies was created by nurseries, schools and community groups as part of the OWBBT Learning Programme, making each one completely unique. They appeared in museums, shops, community centres and libraries nationwide, before being returned to their respective schools once the trail was over.

This was the largest mass participation public art event ever to take place in Scotland and we are incredibly proud to have been one of the partner charities. At the end of the trail, each of the life-sized sculptures was auctioned off, raising a staggering £1.3m for the three charities to provide the very best possible care for the combined half a million babies, children and young people who are seen in Scotland's children's hospitals each year.

We successfully delivered OWBBT in Edinburgh and contributed to the overall success of the wider national campaign throughout Scotland. Although we cannot give an accurate final figure of the participants of this trail, it is safe to assume that there are few people either living or working in Scotland's five participating cities and beyond who haven't heard of it.

"...the Bucket Trail has captured the imagination and hearts of the public in a way rarely seen before in Scottish charity history... it has been a massive boost to the sector and the biggest awareness-raising campaign since the Ice Bucket Challenge." – **Third Force News**

"Absolutely brilliant public art trail. We had a fab time. You get to see parts of Scotland you would never normally see and it keeps you fit at the same time! The artwork is amazing." – **Social media feedback on OWBBT**

Some highlights of the impact of the Edinburgh trail include:

- Opportunity to pitch to 130 different companies and secure support which has outlived the Bucket Trail
- Obtaining three-year Charity of the Year and Charity partnerships with nine high-level companies, including Ocean Terminal, Edinburgh Trams and Graham's Dairy
- Enhanced relationships with Police Scotland and Edinburgh City Council, further establishing us in the city
- Establishment of the National Collective – The Scottish Children's Hospital Charities Collective (SCHCC) – which will enable us to pitch for national support and partnerships

- Strong relationship built with DCT Media enabled us to secure national coverage weekly throughout the trail, totalling hundreds of pieces of coverage over broadcast, print and online (including three front pages) and reaching a potential audience well into the tens of millions
- Our Facebook followers rose by over 2000 during the trail and the #OWBBT hashtag was used 15k times on Instagram
- 17,883 registered users and 585,944 'check-ins' for the Edinburgh Trail using the OWBBT app, beating the other cities by 11,000 visits. App was downloaded 45,000 times
- Edinburgh Farewell Weekend footfall of over 40,000 attendees and retail unit took an additional £25k over the three days
- The trail raised an incredible final total of £1.3m for Scotland's children's hospital charities

To allow for the correct treatment of VAT and taxable income, the income and expenditure for the Oor Wullie BIG Bucket Trail is recognised in the accounts of our trading subsidiary, Task Trading (with the exception of Gifts in Kind and donations made directly to the charity, which are recognised within our accounts). In addition, there was an uplift in all fundraising activities across the charity due to the size and awareness of the OWBBT campaign, all of which are recognised within the charity accounts.

Other Activities

- Arranging volunteering opportunities for companies
- 'Free' elements of the arts/activities programme for children and families in hospital, for example, live performances from pantomime cast; visits from mobile cinemas; and by sourcing free arts and crafts materials
- Sourcing gifts in kind such as Christmas trees and presents; electronic equipment such as games consoles/DVDs; books, games and toys; days out, visits and tickets
- Assisting in negotiations between families/funders and NHS to identify appropriate projects for funders to fund
- Arranging and hosting visits and tours of the hospital for sports teams e.g. footballers, rugby players and celebrities
- Assisting those we fund to find the best price, negotiate deals, place orders and arrange deliveries
- From time to time we also run appeals on our social media for specific items such as clothing for parents or babies

"I thought I wouldn't be able to juggle, but I can, so I bet I'll be able to do my operation." –

Comment from young girl after taking part in circus activities session

"I can't believe this! I just can't believe this! He had a horrendous night last night – it's so good to see him smiling. It's the highlight of my day – it makes it all worthwhile, doesn't it?"

– Feedback from father about son participating in arts session

Royal Patron

We are delighted to continue to receive invaluable support from our Royal Patron, HRH Princess Beatrice of York. This year Her Royal Highness launched Oor Wullie's BIG Bucket Trail in Edinburgh, joining youngsters in the city to unveil the new sculptures. Two pupils from the Royal Blind School, who created a sculpture of a vision-impaired Oor Wullie, were delighted to meet the Princess. Princess Beatrice continues to provide messages of support and thanks for our events throughout the year and we are very grateful for this ongoing interest in our work.

NHS Lothian

We would like to thank NHS Lothian for many years of rent free office space and shop space in the hospital. We are also delighted to have been given office space rent free within the new hospital for at least five years. This is combined with the same arrangement for our shop and Drop in Centre in the new hospital, for which we are incredibly grateful.

FINANCIAL REVIEW

Total income for the year to 31 December 2019 equalled £2,760,697 (£2,508,444 in the year to 31 December 2018) and total expenditure equalled £2,507,071 (£1,754,837 in 2018). The total net income was £253,626 (£753,607 in 2018). The reason for the high net income for last year was largely due to a generous legacy.

Details are provided in the preceding paragraphs and further analysis is provided in the notes to the accounts.

Reserves Policy

Funds at 31 December 2019 totalled £2,571,472 (£2,318,116 at 31 December 2018) of which £803,425 (£607,653 at 31 December 2018) represents Restricted Funds (funds received which are earmarked by the donor for a specific ward, department or project) and £1,768,317 (£1,710,463 at 31 December 2018) represents Unrestricted Funds.

Out of the unrestricted funds, the Trustees have designated a sum totalling £148,817 which will be spent on specific projects during the next year. This is shown separately in the balance sheet as Designated Funds. A further sum totalling £627,579 is allocated to the Operating Fund, which is equivalent to six months operating costs.

Going Concern

In light of the COVID-19 pandemic, the Trustees have carefully considered the impact of COVID-19 on the charity and have undertaken a detailed going concern review.

Financial modelling has been undertaken to reflect actions that can be taken to ensure the charity can continue to operate going forward despite the impact that COVID-19 is and will continue to have on the charity's ability to generate income at the level that had been originally forecast for the year.

The Trustees are satisfied that the accounts should be prepared on a going concern basis taking comfort in the resilience of the charity given:

- The strength of the charity's cash position and high level of reserves
- The charity's ability to be agile due to the discretionary nature of much its expenditure. The grants programme, large parts of the arts programme and activities of the drop-in centre can be stopped, delayed or reduced as required providing the charity with flexibility and control over a large proportion of its expenditure

The charity's ability to generate income despite its traditional routes of income being significantly

restricted. An emergency COVID-19 appeal, launched to raise funds to allow a speedy and flexible response to the crisis, has already proved a success. Income has been generated to allow the charity to deliver emergency care packs and children's activity packs to the homes of families discharged or shielding at home.

Risk Management

Risk is managed through the risk register which is reviewed twice yearly by the Trustees. Risks are identified, as are mitigants and controls, and are grouped into strategic, financial, reputational, organisational, legal and compliance, and governance. As at 31 December 2019, two risks were identified as scoring 9 – "moderate/ possible"; five identified as scoring 6 - "moderate/ unlikely" or "possible/low"; and eight identified as scoring 4 or lower – "unlikely/ low".

Two key identified risks, along with some of the mitigants identified for each, are:

Complaint from staff member, volunteer or member of the public (moderate/possible)

- All Organisational Policy up-to-date including Grievance Procedure and Whistleblowing; Complaints Procedure available to public on website, along with Fundraising Promise
- Staff Handbook reviewed and updated in 2016
- Volunteer Policy and Handbook introduced; as well as Trustee handbook and Code of Conduct
- Staff trained in complaints resolution and reporting
- Reflective practice introduced to encourage continuous improvement

Loss or restriction of data due to a cyber-attack (possible/moderate)

- All files and database cloud hosted, no data held on servers or stored on PCs/ laptops
- Advice from LBG Cyber Security Team (gift in kind) when setting up new office systems
- Fundraising Data Coordinator post restructured into Operations role, with responsibility for IT, information governance and cyber security
- Team given regular training on data security/ examples of cyber-attacks and how to be vigilant
- Cyber insurance taken out

The COVID-19 pandemic and the impact of the virus protection measures that have been put in place by the government is a new but significant risk to the charity. Many of the charities core income streams have been affected with the cancellation of all events (sports challenges, supporter-led, corporate challenges, black tie), and the likely reduction in key areas such as corporate donations, employee fundraising, regular giving and individual donations. The activity of our services have also been impacted with the closure of the Drop In Centre and the reduction in activities able to be delivered through our arts programme.

A number of actions to mitigate this risk have been implemented including;

- The launch of an emergency COVID-19 appeal to raise funds for emergency care packs, toiletry packs and activity packs for families discharged or shielding at home as well as funding additional toys, games and entertainment for children in isolation and funding new equipment to allow care to continue remotely.
- Adapting our youth work and family support service to offer one to one telephone support and virtual group meetings
- The provision of bedside 'Studio Boxes' developed by the Arts Programme team

- The reduction of expenditure by the furloughing of staff through the governments staff retention scheme, the deferral of grants, delaying incremental pay rises and deferring other costs such as rent, where possible.

FUTURE PLANS

The Strategy for 2019 – 2021 was approved by Trustees at Awayday in January 2019. The strategy sets out the organisation's goals for the next three years:

- Provide a grants programme to transform children and young people's healthcare in hospitals, community healthcare settings and mental health services
- Provide a high quality arts programme for all children and young people receiving healthcare in hospitals, community healthcare settings and mental health services
- Develop the youth work, child and family support service provided by The Hub team to support more children, young people and their families
- Make a significant difference in the area of children's mental health, helping to improve outcomes and increase the success of early interventions
- Through collaboration, be a partner in the delivery of a highly effective volunteer programme throughout children's services (hospitals, community and mental health services), in line with the NHS Lothian Volunteering Strategy 2018 – 2023 "Volunteering Well", to benefit children, young people and their families
- Develop a thriving retail community that's both a welcoming service for children, young people and families and contributes to the charity
- Continue to support the vital activities of the Play Team and Family Support Services in the RHCYP and across children's services
- Demonstrate to a variety of audiences, including potential funders, the difference which ECHC makes to children, young people and their families' lives
- Have a highly professional, skilled, happy team who continually achieve results which deliver positive outcomes for children, young people and their families
- Deliver exceptional fundraising, which develops gracious relationships with supporters and enables us to raise the money we need
- Provide excellence in governance, management and controls; and provide effective systems and processes which support the team to deliver results for children, young people and their families

The opening of the new RHCYP, expected to be in autumn 2020 will mark the beginning of an exciting new chapter for ECHC. We are very grateful to have been given office space by NHS Lothian within the new children's hospital and our Arts Programme Manager, Volunteer Coordinator and members of our fundraising team will be based there.

The current Drop in Centre will move to the new hospital and be known as 'The Hub'. The service will be located within the building itself and will continue to offer a range of vital youth work, child and family support services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Edinburgh Children's Hospital Charity was formed as an unincorporated association on 7 December 1992. On 1 October 2010 the assets and liabilities of the association were transferred into a company limited by guarantee, then called The Sick Kids Friends Foundation. The 'Memorandum and Articles of Association' is the governing document for the organisation and sets out the charitable purpose and

governance structure. ECHC is recognised by HM Revenue & Customs as a charity and is registered with the Office of the Charity Regulator (OSCR) as a Scottish Charity with Scottish Charity Number SC 020862.

These accounts are the ninth accounts of the charity in the form of a company limited by guarantee and cover the twelve months to 31 December 2019.

Trustees

The Directors of the Company (the Trustees) are responsible for the strategy and governance of the Charity and monitoring performance in line with the strategic objectives. The Trustees include members with professional experience in public sector (including health and education) and private sector (including retail, property, legal and financial services). The responsibility for delivering the strategy is delegated by the Board to the staff team.

There are currently 10 Trustees who are all volunteers. Biographies of the Trustees are given on the ECHC website. They receive no remuneration other than reasonable expenses, such as travel, should they wish to claim it. No expenses were claimed during the year. When being recruited, Trustees undergo a selection process led by a delegated Governance Sub-Committee. All Trustees have a Role Description and Person Specification, sign up to the ECHC Trustee Code of Conduct and complete a Register of Interests annually. In 2016, ECHC, supported by Edinburgh Voluntary Organisations Council (EVOC) embarked on a programme of Trustee training and governance review to ensure that all Trustees were reminded of their duties and responsibilities. A Trustee Handbook was developed in 2017 to provide existing and new Trustees with helpful information about the organisation. Board Effectiveness reviews were also introduced in 2017.

The Trustees on an ongoing basis give consideration to the range of skills and experience on the Board. During the twelve months (and up to the signing of these accounts) there were the following changes to the Board of Trustees:

- Fiona Linklater, a practising solicitor, was appointed to the Board in February 2019.
- Gordon A MacKinlay (OBE), a retired Paediatric Surgeon, resigned from the Board in September 2019.
- Michael Dow, a retired finance professional, resigned from the Board in September 2019.
- Suzanne Wilson, Senior Legal Counsel with Galliford Try, resigned from the Board in September 2019.

The Trustees would like to record their grateful thanks to Gordon MacKinlay (OBE), who was a pioneering laparoscopic surgeon in RHSC, and was instrumental in leading the successful fundraising campaign to build the 'new' wing of the hospital which provided new operating theatres. The Appeal for Sick Kids (TASK) raised a staggering £10m in a very short period of time and the theatres opened in the early 90s. The existing Friends of the Royal Hospital for Sick Children charity merged with TASK on the completion of the new wing and our trading subsidiary retains the name TASK as a nod to this history. The Trustees wish Gordon a long and happy retirement.

The Trustees would also like to extend their thanks to Michael Dow who has been a supportive and dedicated member of the Board since 2010. Michael was also Vice-Chair of the Board for the past five years as well as being the Chair of the Audit Committee.

Suzanne Wilson served on the Board for a great number of years and was always willing to provide additional support to the Board and staff team when required. The Trustees would like to record their thanks to Suzanne.

Decision Making

The Trustees meet regularly to monitor progress, decide on applications and receive reports. A schedule of meetings is agreed annually. The Trustees approved the current Strategy in January 2019 and on an annual basis a budget for income and expenditure is approved. Responsibility for delivering the strategy is delegated to the Chief Executive and staff as detailed in the Scheme of Delegation and Sub-Committee Terms of Reference. Regular reports on progress are given at Trustee meetings. An annual Trustee Awayday to consider the ongoing suitability of the strategy is held each year.

Management

The charity is led by the Chief Executive and has two senior managers, the Director of Fundraising and Marketing; and the Director of Operations and Finance.

Organisational structure

The staff team is made up of:

- The Chief Executive
- Fundraising and marketing team
- Finance and operations team
- An Arts Programme Manager and an Activities Coordinator
- A Hub Manager and team of Project Workers, Sessional Staff and Complementary Therapists
- A Shop Manager and team
- Admin support

Since year end, the following staff have been recruited:

- Community Fundraiser
- Arts Facilitator

The team comprises thirteen full time staff and twenty part-time on average throughout the year.

Salary review

A salary review in September 2015 was conducted and a new pay scale introduced. In considering this, the CEO benchmarked against a number of charities, including two with similar purpose; used online salary comparison sites; and considered the scope and salary of similar posts advertised in sector recruitment sites. The pay of senior management was subject to the same approach. However, the remuneration of the CEO is benchmarked, considered and agreed by the Chair and Trustees.

Connected Bodies

Task Trading Limited is a wholly owned subsidiary company through which the trading activities for Edinburgh Children's Hospital Charity are carried on. Task Trading Limited shares its principal address with Edinburgh Children's Hospital Charity. Gross income for the year to 31 December 2019 amounted to £880,176 (£211,910 in 2018) with the significant increase being due to income generated through the Oor Wullie Big Bucket Trail. The net profit to be gifted to Edinburgh Children's Hospital Charity for the year to 31 December 2019 was £173,381 (£29,495 in 2018). The Sick Kids Friends (Little France) Limited was set up in December 2010 and has not traded.

Relationship between the Charity and Related Parties

- Task Trading Ltd was set up as the trading company of the charity and donates its profits to the charity under the Gift Aid Scheme on an annual basis.
- As at the year end, two Trustees, Lindsay Gardiner (Chair) and John Brodie are directors of Task Trading Ltd. The CEO of ECHC, Roslyn Neely, is also a director of Task Trading.
- One Trustee, Lindsay Gardiner (Chair) is a director of The Sick Kids Friends (Little France) Limited, as is the CEO of ECHC, Roslyn Neely.
- One Trustee, Paul Leonard, is employed by NHS Lothian.
- One Trustee, John Brodie (CEO of Scotmid) has, along with his colleagues and business contacts, generously provided significant support to Task Trading in designing the new shop, free of charge. This fit out has been recognised in these accounts, at a total value of £20,000, now that the work has been completed and the value is known.

Auditors

MHA Henderson Loggie were re-appointed by the members at the Annual General Meeting in October 2019. So far as each Trustee is aware, there is no relevant audit information of which the auditors are unaware. Each Trustee has taken the appropriate steps to make themselves aware of such information and to establish that the auditors are aware of it. The Trustees' report is prepared in accordance with special provisions of the Companies Act 2006 relating to small companies.

Approved by the Trustees and authorised for signature by:



Lindsay Gardiner
Chair
27 April 2020

Statement of the Trustees' Responsibility in respect of the Accounts

The Trustees are responsible for preparing the Report of the Board of Trustees and the financial statements in accordance with applicable law and regulations.

Law applicable to incorporated charities in Scotland requires the Trustees to prepare an annual report and financial statements for each financial period in accordance with applicable law and regulations. Under that law the Trustees prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the group at the end of the period and of its financial activities including its income and expenditure during the period then ended.

In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity and the group will continue in operation.

The Trustees are responsible for keeping proper and adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the UK, governing the preparation and dissemination of financial statements, may differ from legislation in other jurisdictions of accounts may differ from legislation in other jurisdictions.

Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity

Opinion

We have audited the financial statements of Edinburgh Children's Hospital Charity Limited (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 December 2019 which comprise the Group and Parent Charitable Company Statements of Financial Activities, the Group and Parent Charitable Company Statements of Financial Position, the Group and Parent Charitable Company Cash Flow Statements and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 December 2019 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended)

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees' have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a year of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the Trustees' report, other than the financial statements and our auditor's report thereon. The Trustees' are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

the information given in the Trustees' Report which includes the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and the Trustees' Report which includes the Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report which includes the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees' (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charity's trustees', as a body, in accordance with Section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the members and the charity's trustee's those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its directors as a body, for our audit work, for this report, or for the opinions we have formed.



James Davidson (Senior Statutory Auditor)

For and on behalf of MHA Henderson Loggie

Chartered Accountants

Statutory Auditor

Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

11 -15 Thistle Street

Edinburgh

EH2 1DF

Date: 27 April 2020

MHA Henderson Loggie is a trading name of Henderson Loggie LLP

Edinburgh Children's Hospital Charity

Consolidated Income and Expenditure Account and Statement of Financial Activities for the year ended 31 December 2019

		Year to 31 December 2019			Year to 31 December 2018		
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income:							
Donations and Legacies	2	1,328,382	541,521	1,869,903	1,861,956	428,662	2,290,618
Other Income	3	400	-	400	-	-	-
Other Trading Activities	4	879,366	-	879,366	210,535	-	210,535
Income from Investments	5	11,028	-	11,028	7,291	-	7,291
Total Income		2,219,176	541,521	2,760,697	2,079,782	428,662	2,508,444
Expenditure							
Expenditure on Raising Funds	6,7,8	1,121,774	115,230	1,237,004	633,197	76,925	710,122
Expenditure on Charitable Activities	9	623,812	646,255	1,270,067	466,390	578,325	1,044,715
Total expenditure		1,745,586	761,485	2,507,071	1,099,587	655,250	1,754,837
Net Income / (Expenditure)		473,590	(219,964)	253,626	980,195	(226,588)	753,607
Transfers between funds	12	(415,736)	415,736	-	(357,767)	357,767	-
Net movement in funds		57,854	195,772	253,626	622,428	131,179	753,607
Reconciliation of funds							
Total funds brought forward at 1 January 2019		1,710,463	607,653	2,318,116	1,088,035	476,474	1,564,509
Total funds carried forward		1,768,317	803,425	2,571,472	1,710,463	607,653	2,318,116

Edinburgh Children's Hospital Charity

Income and Expenditure Account and Statement of Financial Activities for the year ended 31 December 2019

		Year to 31 December 2019			Year to 31 December 2018		
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income:							
Donations and Legacies	2	1,357,877	541,521	1,899,398	1,880,439	428,662	2,309,101
Other Income	3	11,526	-	11,526	9,270	-	9,270
Income from Investments	5	11,028	-	11,028	7,291	-	7,291
Total Income		1,380,431	541,521	1,921,952	1,897,000	428,662	2,325,662
Expenditure							
Expenditure on Raising Funds	6,7,8	426,915	115,230	542,145	461,426	76,925	538,351
Expenditure on Charitable Activities	9	623,812	646,255	1,270,067	466,390	578,325	1,044,715
Total Expenditure		1,050,727	761,485	1,812,212	927,816	655,250	1,583,066
Net Income / (Expenditure)		329,704	(219,964)	109,740	969,184	(226,588)	742,596
Transfers between funds	12	(415,736)	415,736	-	(357,767)	357,767	-
Net movement in funds		(86,032)	195,772	109,740	611,417	131,179	742,596
Reconciliation of funds							
Total funds brought forward at 1 January 2018		1,680,969	607,653	2,288,622	1,069,552	476,474	1,546,026
Total funds carried forward		1,594,937	803,425	2,398,362	1,680,969	607,653	2,288,622

Edinburgh Children's Hospital Charity

Balance Sheet at 31 December 2019

	Notes	Group		Charity	
		31 December 2019 £	31 December 2018 £	31 December 2019 £	31 December 2018 £
CURRENT ASSETS					
Stock		19,270	34,588	2,872	20,818
Debtors	13	533,744	1,124,676	653,290	1,085,858
Cash at bank and in hand		2,195,348	1,411,332	1,895,427	1,308,737
CURRENT ASSETS		2,748,362	2,570,596	2,551,589	2,415,413
Other grants and creditors	14	(176,620)	(252,480)	(153,227)	(126,791)
CREDITORS: amounts falling due within one year		(176,620)	(252,480)	(153,227)	(126,791)
NET CURRENT ASSETS		2,571,742	2,318,116	2,398,362	2,288,622
NET ASSETS		2,571,742	2,318,116	2,398,362	2,288,622
Net assets comprising:					
Restricted funds	11,12	803,425	607,653	803,425	607,653
Unrestricted funds	12	991,921	1,074,731	818,541	1,045,237
Operating fund	10,12	627,579	518,284	627,579	518,284
Designated funds	10,12	148,817	117,448	148,817	117,448
Total unrestricted funds		1,768,317	1,710,463	1,594,937	1,680,969
		2,571,742	2,318,116	2,398,362	2,288,622

These accounts have been prepared in accordance with special provisions of the Companies Act 2006 relating to small companies.

These accounts were approved and authorised for issue by the Trustees on 27 April 2020 and signed on their behalf by:



Lindsay Gardiner
Chair

Edinburgh Children's Hospital Charity

Consolidated Statement of Cash Flows

	Year to 31 December 2019 £	Year to 31 December 2018 £
Cash flows from operating activities		
Net cash used in operating activities	772,988	(184,518)
Cash flows from investing activities	11,028	7,291
Dividends, interest and rents from investments		
Net cash provided by investing activities	11,028	7,291
Change in cash and cash equivalents in the reporting period	784,016	(177,227)
Cash and cash equivalents at the beginning of the year	1,411,332	1,588,559
Total cash and cash equivalents at the end of the year	2,195,348	1,411,332

Notes to the statement of cash flows

	Year to 31 December 2019 £	Year to 31 December 2018 £
Note a - Reconciliation of net income to net cash flow from operating activities		
Net income for the year	253,626	753,607
Adjustments for:		
Dividends, interest and rents from investments	(11,028)	(7,291)
Decrease/(increase) in stock	15,318	(18,901)
Decrease/(increase) in debtors	590,932	(961,472)
(Decrease)/increase in creditors	(75,860)	49,539
Net Cash used in Operating Activities	772,988	(184,518)

	At start of year £	Cash Flow £	Non-cash changes £	At end of year £
Note b - Analysis of cash and cash equivalents				
Cash at bank	1,411,332	784,016	-	2,195,348
Net funds	1,411,332	784,016	-	2,195,348

Edinburgh Children's Hospital Charity

Charity Statement of Cash Flows

	Year to 31 December 2019 £	Year to 31 December 2018 £
Cash flows from operating activities		
Net cash used in operating activities	575,662	(270,501)
Cash flows from investing activities		
Dividends, interest and rents from investments	11,028	7,291
Net cash provided by investing activities	11,028	7,291
Change in cash and cash equivalents in the reporting period	586,690	(263,210)
Cash and cash equivalents at the beginning of the year	1,308,737	1,571,947
Total cash and cash equivalents at the end of the year	1,895,427	1,308,737

Notes to the statement of cash flows

	Year to 31 December 2019 £	Year to 31 December 2018 £
Note a - Reconciliation of net income/(expenditure) to net cash flow from operating activities		
Net income for the year	109,740	742,596
Adjustments for:		
Dividends, interest and rents from investments	(11,028)	(7,291)
Decrease/(increase) in stock	17,946	(15,878)
Decrease/(Increase) in debtors	432,568	(922,658)
Increase/(decrease) in creditors	26,436	(67,270)
Net Cash used in Operating Activities	575,662	(270,501)

	At start of year £	Cash Flow £	Non-cash changes £	At end of year £
Note b - Analysis of cash and cash equivalents				
Cash at bank	1,308,737	586,690	-	1,895,427
Net funds	1,308,737	586,690	-	1,895,427

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historic cost convention. The charity is a public benefit entity and a company limited by guarantee, incorporated in Scotland with the registered office as noted on page 54. The financial statements are compliant with the charity's Articles, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, the Companies Act 2006, the Statement of Recommended Practice FRS102 (SORP FRS102) "Accounting and Reporting by Charities" (revised 2015) and in accordance with Financial Reporting Standard 102 (FRS102). The principal accounting policies adopted in the preparation of the financial statements are set out below. The financial statements are prepared in pounds sterling which is the functional currency of the charity. Monetary amounts are rounded to the nearest pound.

Going Concern

These accounts have been prepared on a going concern basis. The Trustees have carefully considered the potential impacts of COVID-19 on the charity and believe that it is appropriate to prepare accounts on a going concern basis due to the following. Further information is given on page 22.

- The charity is in a strong cash position, with a high level of reserves
- The charity has the ability to be agile. Much of the charity's expenditure, as a grant-giving charity, is discretionary and can be stopped or delayed as required.
- While many income streams have been stopped and are likely to remain so for much of 2020, the charity is still receiving income from emergency appeals.

Group financial statements

These financial statements consolidate the results of the charity and its wholly owned subsidiary Task Trading Limited on a line by line basis incorporating income and expenditure under activities and expenditure on raising funds respectively.

Critical accounting judgements and estimation uncertainty

In preparing the financial statements, the Trustees are required to make judgements, estimates and assumptions, which may affect reported income, expenses, assets and liabilities. The estimates and associated assumptions are based on historical experience and other factors considered relevant. Actual results may differ from such estimates. Judgements made in preparing these financial statements comprise:

- The assessment of leases to determine whether the risks and rewards of ownership remain with the lessor or are transferred to the Charity.

Recognition of income

Donations and legacies income, which also includes gifts and grants that provide core funding or are of a general nature, is recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income tax reclaims are recognised when claimed.

Gifts in kind

Where gifts in kind are donated for the purposes of auction or other sale the proceeds from the auction are included in the donations and legacies figures in the Statement of Financial Activities.

Where goods or services are donated directly to Edinburgh Children's Hospital Charity these are included in the Statement of Financial Activities if the value is known with any certainty. If there is uncertainty over the quantification of donations these are noted in the financial statements, if significant. Where goods are held for distribution to beneficiaries they are held in stock at fair value.

The general volunteer time of the volunteers is not recognised.

Grants payable

Grants awarded are recognised in full in the period in which they are payable.

1. ACCOUNTING POLICIES *(continued)*

Expenditure on Raising Funds

The expenditure on raising funds consists of direct expenditure, trading activity costs, investment management costs and an apportionment of overhead and support costs as shown in note 7.

Charitable activities

Expenditure on charitable activities includes grants made, direct expenditure on charitable activities, and an apportionment of overhead and support costs as shown in note 7.

Pensions

The charity operates a defined contribution pension scheme. The amount charged to the income and expenditure account represents the contribution payable to the scheme in respect of the accounting period.

Capital items

Capital items acquired for the office or for the Drop In Centre which individually have a cost or value of less than £5,000 are written off in the financial period of purchase.

Stocks

Stocks are stated at the lower of cost incurred in bringing each product to its present location and condition or net realisable value.

Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of twelve months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments

The group only has basic financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

VAT policy

Edinburgh Children's Hospital Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate. However, Task Trading Limited is registered for VAT and accordingly its income and expenditure are stated net of VAT, other than irrecoverable VAT.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds which have been granted by the Trustees for particular purposes from which the expenditure has not been incurred. Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Transfers between restricted funds are made where special purpose activities are continuing but the delivery has changed due to the closure of, for example, a ward. Such transfers are separately disclosed in note 11. Where other transfers are required the reasons are noted in the appropriate funds note.

2. DONATIONS AND LEGACIES

Group			Year to 31 December 2019	Year to 31 December 2018
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Corporate	199,991	148,480	348,471	207,877
Individuals	528,068	5,513	533,581	1,070,179
Community	219,661	83,904	303,565	303,926
Events	173,672	41,058	214,730	199,937
Sports challenges	129,560	19,286	148,846	190,988
Trusts and Foundations	5,213	211,780	216,993	103,186
Major Donors	7,273	31,500	38,773	162,525
OWBBT donations	64,944	-	64,944	52,000
	1,328,382	541,521	1,869,903	2,290,618

Charity			Year to 31 December 2019	Year to 31 December 2018
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Corporate	199,991	148,480	348,471	207,877
Individuals	528,068	5,513	533,581	1,070,179
Community	219,661	83,904	303,565	303,926
Events	173,672	41,058	214,730	199,937
Sports challenges	129,560	19,286	148,846	190,988
Trusts and Foundations	5,213	211,780	216,993	103,186
Major Donors	7,273	31,500	38,773	162,525
OWBBT donations	64,944	-	64,944	52,000
Transfer of profits from Trading subsidiary	29,495	-	29,495	18,483
	1,357,877	541,521	1,899,398	2,309,101

3. OTHER INCOME

During 2019, we charged management fees to Task Trading of £11,126 (2018: £9,270). We also received £400 as a contribution towards taking on students on training placements in our Drop in Centre service

4. OTHER TRADING ACTIVITIES

	Year to 31 December 2019	Year to 31 December 2018
	£	£
Shop turnover	204,145	157,817
OWBBT turnover	675,221	46,718
Other sponsorship income	-	6,000
	879,366	210,535

Incoming resources from trading activities are stated net of value added tax and represent the value of sales made in the course of Task Trading Limited's activity.

5. INCOME FROM INVESTMENTS

	Year to 31 December 2019 £	Year to 31 December 2018 £
Interest from cash deposits	11,028	7,291

6. STAFF COSTS

Group	Year to 31 December 2019 £	Year to 31 December 2018 £
Salaries	786,658	623,774
Social security costs	68,358	53,680
Pension costs	25,255	20,757
	880,271	698,211

Charity	Year to 31 December 2019 £	Year to 31 December 2018 £
Salaries	675,157	593,832
Social security costs	60,515	52,457
Pension costs	22,831	20,129
	758,503	666,418

The team comprises thirteen full time staff and twenty part time (twelve and fourteen in 2018) The charity team comprises eleven full time staff and fourteen part time (twelve and twelve in 2018).

A defined contribution pension scheme for all staff was introduced on 1 October 2011. At 31 December 2019 £4,956 was due to be paid (2018: £2,595).

No Trustees received any remuneration during the year (nil in 2018). No trustees received any reimbursement of expenses during the year (nil in 2018). Trustee indemnity insurance was provided during the period at a cost of £786 (£786 in 2018).

In line with the Statement of Recommended Practice for Charities, the allocation of staff costs between fundraising, charitable activities and governance is shown in Note 7.

The total remuneration for key management during the year was £197,775 including employers' national insurance of £19,883 (2018: £159,899 including employers' national insurance of £16,334). During the year one employee received annual emolument between £70,000 and £80,000 (nil in 2018).

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

7. ALLOCATION OF COSTS

Group		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2019 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	269,626	121,768	393,244	95,633	880,271
Special events	2	72,629	-	-	-	72,629
Promotional	2	15,848	-	-	-	15,848
OWBBT costs	2	56,220	-	-	-	56,220
Other direct fundraising costs*	2	71,696	-	-	-	71,696
Travel	3	3,244	-	4,731	1,150	9,125
Postage and communications	3	7,101	-	10,357	2,519	19,977
Computer expenses and maintenance	2	4,516	-	-	-	4,516
Office expenses and other items	4	15,602	104,371	22,754	5,534	148,261
Premises costs	3	24,028	-	35,045	8,522	67,595
Audit fee	2	-	1,100	-	8,652	9,752
Other professional fees	3	825	-	1,204	293	2,322
Total		541,335	227,239	467,335	122,303	1,358,212
Less direct restricted expenditure included in note 11	2	(360)	-	(14,458)	-	(14,818)
Total		540,975	227,239	452,877	122,303	1,343,394
Allocation						
Restricted funds		114,870	-	254,995	-	369,865
Unrestricted funds		426,105	227,239	197,882	122,303	973,529
		540,975	227,239	452,877	122,303	1,343,394

* Other direct fundraising costs in 2019 includes £20,000 of gifts in kind, used for setting up the shop in the new hospital, as detailed in note 18

Costs are allocated as follows:

- 1 Time allocation
- 2 Direct attribution
- 3 Allocation based on staff costs
- 4 Direct attribution to activities for generating funds and the remainder allocated on staff costs

Included within expenditure is £1,015 of non-audit fees paid to the auditor (2018: £1,660).

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

7. ALLOCATION OF COSTS (continued)

Charity		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2019 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	269,626	-	393,244	95,633	758,503
Special events	2	72,629	-	-	-	72,629
Promotional	2	15,848	-	-	-	15,848
OWBBT costs	2	56,220	-	-	-	56,220
Other direct fundraising costs*	2	72,506	-	-	-	72,506
Travel	3	3,244	-	4,731	1,150	9,125
Postage and communications	3	7,101	-	10,357	2,519	19,977
Computer expenses and maintenance	2	4,516	-	-	-	4,516
Office expenses and other items	4	15,602	-	22,754	5,534	43,890
Premises costs	3	24,028	-	35,045	8,522	67,595
Audit fee	2	-	-	-	8,652	8,652
Other professional fees	3	825	-	1,204	293	2,322
Total		542,145	-	467,335	122,303	1,131,783
Less direct restricted expenditure included in note 11	2	(360)	-	(14,458)	-	(14,818)
Total		541,785	-	452,877	122,303	1,116,965
Allocation						
Restricted funds		114,870	-	254,995	-	369,865
Unrestricted funds		426,915	-	197,882	122,303	747,100
		541,785	-	452,877	122,303	1,116,965

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

7. ALLOCATION OF COSTS (continued)

Group		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2018 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	306,045	31,793	287,403	72,970	698,211
Special events	2	81,186	-	-	-	81,186
Promotional	2	11,294	-	-	-	11,294
OWBBT set up costs	2	4,754	-	-	-	4,754
Other direct fundraising costs	2	44,731	-	-	-	44,731
Travel	3	2,426	-	2,278	579	5,283
Postage and communications	3	6,148	-	5,773	1,466	13,387
Computer expenses and maintenance	2	11,895	-	-	-	11,895
Office expenses and other items	4	20,219	13,908	18,988	4,821	57,936
Premises costs	3	29,622	-	27,818	7,063	64,503
Audit fee	2	-	1,060	-	8,400	9,460
Other professional fees	3	18,656	-	17,520	4,448	40,624
Total		536,976	46,761	359,780	99,747	1,043,264
Allocation						
Restricted funds		76,925	-	220,187	-	297,112
Unrestricted funds		460,051	46,761	139,593	99,747	746,152
		536,976	46,761	359,780	99,747	1,043,264

Charity		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2018 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	306,045	-	287,403	72,970	698,211
Special events	2	81,186	-	-	-	81,186
Promotional	2	11,294	-	-	-	11,294
OWBBT set up costs	2	6,129	-	-	-	6,129
Other direct fundraising costs	2	44,731	-	-	-	44,731
Travel	3	2,426	-	2,278	579	5,283
Postage and communications	3	6,148	-	5,773	1,466	13,387
Computer expenses and maintenance	2	11,895	-	-	-	11,895
Office expenses and other items	4	20,219	-	18,988	4,821	44,028
Premises costs	3	29,622	-	27,818	7,063	64,503
Audit fee	2	-	-	-	8,400	8,400
Other professional fees	3	18,656	-	17,520	4,448	40,624
Total		538,351	-	359,780	99,747	997,878
Allocation						
Restricted funds		76,925	-	220,187	-	297,112
Unrestricted funds		461,426	-	139,593	99,747	700,766
		538,351	-	359,780	99,747	997,878

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

8. EXPENDITURE ON RAISING FUNDS

Group			Year to 31 December 2019	Year to 31 December 2018
	Unrestricted £	Restricted £	Total £	Total £
Expenditure on Raising Funds (note 7)	426,105	115,230	541,335	536,976
Fundraising trading:				
Costs of goods sold	137,799	-	137,799	105,320
Costs of raising OWBBT sponsorship income	330,631	-	330,631	21,065
Costs allocated to fundraising trading (note 7)	227,239	-	227,239	46,761
	695,669	-	695,669	173,146
Total expenditure on raising funds	1,121,774	115,230	1,237,004	710,122

Charity			Year to 31 December 2019	Year to 31 December 2018
	Unrestricted £	Restricted £	Total £	Total £
Expenditure on Raising Funds (note 7)	426,915	115,230	542,145	538,351

To the extent that the costs attributable to generating donations and legacies are not directly attributable between unrestricted and restricted funds, they are allocated in direct proportion to donations and legacies received. The costs attributed to fundraising trading all relate to unrestricted funds.

9. EXPENDITURE ON CHARITABLE ACTIVITIES

Group and Charity			Year to 31 Dec 2019	Year to 31 Dec 2018
	Unrestricted £	Restricted £	Total £	Total £
Grants and donations:				
Arts Therapists Pilot	-	16,362	16,362	32,724
Art Therapy	-	-	-	9,200
Biofeedback Machine	-	-	-	7,227
Cerebral Palsy Integrated Pathway Scotland	-	7,200	7,200	7,200
ECHC Nurse Specialist	36,712	-	36,712	34,584
Clinical Teacher to support migration	-	-	-	41,496
Crohn's Research	-	44,300	44,300	43,700
Drop In Centre	-	-	-	7,549
Drop In Centre Guided Self Help	-	11,818	11,818	16,311
East Lothian Community Hospital children's waiting areas	-	30,000	30,000	-
Enhancements of CAMHS corridor	-	10,565	10,565	-
Enhancements of CAMHS Lauriston Facilities	-	108,202	108,202	-
Family Support	14,284	7,575	21,859	23,815
Flexible Endoscope	-	-	-	18,974
KidsBrainIT	-	-	-	35,000

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

9. EXPENDITURE ON CHARITABLE ACTIVITIES (continued)

	Year to 31 Dec 2019		Year to 31 Dec 2018	
	Unrestricted £	Restricted £	Total £	Total £
Grants and donations:				
Play Specialist Training Courses	360	761	1,121	6,494
Memory Box Supplies	-	7,053	7,053	6,197
More Than Words	10,883	-	10,883	-
Out of Area Placement expenses	4,000	1,000	5,000	-
Paediatric Ultrasound Probe	-	-	-	7,100
Psychology Adding Value: Epilepsy Screening	-	15,000	15,000	-
Play Department	4,672	6,887	11,559	5,002
Epilepsy Screening	-	2,136	2,136	22,438
Study on Parental Group Sleep Education in young children with Down Syndrome	830	-	830	14,701
Sunndach & Calareidh Music Therapy	-	-	-	5,805
Therapies Ward 2	-	19,096	19,096	21,700
Transitional Care Unit Project Lead	-	-	-	15,521
Social Work Department	-	12,700	12,700	10,800
St John's Garden Project	10,000	3,000	13,000	-
Volunteer Services	27,394	-	27,394	31,882
Voluntary Services Assistant Co-ordinator	-	-	-	8,245
Welcome Presents and Rewards	-	6,869	6,869	6,211
Youth work pilot with A&E departments and Edinburgh City Youth Café	-	-	-	10,760
Youth Team – Talks 2 Us (6VT Youth Café)	31,033	-	31,033	-
Other grants and donations (under £5,000)	61,807	37,335	99,142	43,177
Total grants and donations	201,975	347,859	549,834	493,813
Direct charitable activity				
New Hospital Related	7,980	663	8,643	-
Arts Programme	55,745	40,055	95,800	63,889
The Hub	37,927	2,683	40,610	27,486
Total direct charitable activity	101,652	43,401	145,053	91,375
Costs attributable to charitable activities (note 6) including governance costs	320,185	254,995	575,180	459,527
Total cost of charitable activities	623,812	646,255	1,270,067	1,044,715

All of the grants and donations payable were to support patients, families, projects or staff at the Royal Hospital for Sick Children and other healthcare centres.

The costs attributable to charitable activities are attributed between unrestricted and restricted funds in direct proportion to charitable expenditure.

The Arts Programme and The Hub (previously known as the Drop in Centre) are now managed in house as direct charitable activity where previously they were managed through the grants process.

10. DESIGNATED FUNDS

In line with the Statement of Recommended Practice for Charities, £148,817 (£117,448 in 2018) has been designated for various charitable projects and £627,579 (£518,284 in 2018) equivalent to six months minimum operating costs has been designated in the Operating Fund as detailed in the 'Financial Review' on page 22.

A net transfer has been made from unrestricted funds of £118,689. This is the net effect of provisions made in the current financial period for grants approved in the period reduced by designations having been made in a previous financial year which are no longer required. This happens when specific funds are subsequently raised for the project or where the final cost is less than the designated amount.

	Funds Balance at 1 January 2019	(Payments) made during the period	Transfer from/(to) Unrestricted Funds	Funds Balance at 31 December 2019
	£	£	£	£
Designated Funds				
Family Support	5,969	(14,284)	8,315	-
Volunteer Services	7,118	(1,346)	13,181	18,953
Drop In Centre Guided Self Help	3,288	(11,819)	8,531	-
ECHC Nurse Specialist	1,592	(36,712)	36,177	1,057
Epilepsy Screening	13,005	(2,136)	-	10,869
Welcome and Reward Presents	1,655	(6,869)	5,234	20
Study on Parental Group Sleep Education in young children with Down Syndrome	16,293	(830)	-	15,463
Out of area placement expenses	4,000	(4,000)	5,000	5,000
Wall graphics and distractions in RHYCP Radiology	29,630	-	-	29,630
Multiple Breath Washout in Children with Complex Respiratory Disease	10,699	-	-	10,699
Update to Software for Neuromate				
Robot for Epilepsy Surgery	6,000	-	-	6,000
Living Life to the full - Edinburgh	-	-	38,548	38,548
Other approved grants (under 5,000)	18,199	(9,324)	3,703	12,578
Designated Funds	117,448	(87,320)	118,689	148,817
Operating Fund	518,284	-	109,295	627,579

Further information on grants paid and accrued during the period is given in the Trustees' Report. The designated funds balance represents our commitments out of unrestricted funds for the next year.

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

10. DESIGNATED FUNDS (continued)

	Funds Balance at 1 January 2018	(Payments) made during the period	Transfer from/(to) Unrestricted Funds	Funds Balance at 31 December 2018
	£	£	£	£
Designated Funds				
Family Support	26,667	(22,095)	1,397	5,969
Drop In Centre	10,750	(7,549)	(3,201)	-
Volunteer Services	32,500	(31,882)	6,500	7,118
Drop In Centre Guided Self Help	23,333	(16,436)	(3,609)	3,288
ECHC Nurse Specialist	36,176	(34,584)	-	1,592
Play Department	5,000	(7,264)	2,264	-
Welcome and Reward Presents	5,417	(6,211)	1,083	289
Social Work	12,000	(10,783)	(1,217)	-
Ward 2 Massage Therapy	17,041	(16,726)	(315)	-
Hospital Passport Clinical Psychologist	12,832	(4,368)	(8,464)	-
Assistant Voluntary Service Co-ordinator	8,349	(8,245)	(104)	-
Transitional Care Unit Project Lead	22,503	(15,521)	(6,982)	-
Epilepsy Screening Methodology	35,444	(22,439)	-	13,005
Clinical Teacher to Support Migration	32,000	(41,496)	9,496	-
Study on Parental Group Sleep				
Education in young children with Down Syndrome	30,995	(14,702)	-	16,293
Paediatric Ultrasound Probe	7,100	(7,100)	-	-
Arts Therapists Pilot	6,715	-	(6,715)	-
Out of area placement expenses	5,000	-	(1,000)	4,000
Wall graphics and distractions in RHYCP Radiology	-	-	29,630	29,630
Multiple Breath Washout in Children with Complex Respiratory Disease	-	-	10,699	10,699
Update to Software for Neuromate				
Robot for Epilepsy Surgery	-	-	6,000	6,000
Other approved grants (under 5,000)	24,951	(8,264)	2,878	19,565
Designated Funds	354,773	(275,665)	38,340	117,448
Operating Fund	483,425	-	34,859	518,284

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

11. RESTRICTED FUNDS

Restricted funds are funds received which are earmarked by the donor for a specific ward, department or project.

	Funds Balance at 1 January 2019	Transfers between Funds	Transfer from (to) Unrestricted Funds	Income during the period	Payments and Grants during the period	Funds Balance at 31 December 2019
	£	£	£	£	£	£
Arts Programme	10,700	(10,600)	-	19,650	(12,850)	6,900
Arts Coordinator	-	10,600	-	10,620	(6,762)	14,458
Bill Manson Scholarship	11,428	-	-	-	(1,222)	10,206
CAMHS Lauriston Building	70,000	-	-	17,500	(87,500)	-
CAMHS Therapeutic Work	5,454	-	10,908	-	(16,362)	-
Chronic Fatigue	12,261	-	-	-	(3,253)	9,009
Craig Gowans Memorial Trust	25,435	-	-	1,558	-	26,993
Intensive Care & High Dependency	30,766	-	-	6,797	(2,305)	35,257
Crohn's Disease Research	53,254	-	-	54,145	(44,300)	63,099
Cystic Fibrosis	15,985	-	4,900	-	-	20,885
The Hub	-	-	20,000	(17,318)	(2,682)	-
East Lothian Community Hospital children's waiting areas	-	-	-	30,000	(30,000)	-
Guided Self Help	-	-	11,819	-	(11,819)	-
Impact Ace Research Coordinator	-	-	-	27,300	-	27,300
Jess Mackie Fund	31,391	-	62	35,541	(12,501)	54,493
New Hospital Enhancements	103,143	-	(43,257)	39,301	(38,066)	61,121
Orthopaedic / Spinal	38,189	-	-	5,001	(3,726)	39,464
Psychology Adding Value: Epilepsy Screening	15,000	-	-	-	(15,000)	-
Physio for Haemophilia	3,000	-	-	9,570	-	12,570
PJs Fund	5,983	-	-	12,895	(17)	18,861
Professor Richard Russell	-	-	-	113,013	-	113,013
Rafael Gillet Madrid	-	-	-	20,374	(1,103)	19,271
Social Work	5,000	-	6,850	850	(12,700)	-
Space Academy	-	-	-	10,500	-	10,500
St John's Emergency Department	-	-	-	50,000	(580)	49,420
Ward 2	1,848	-	12,023	5,225	(19,096)	-
Ward 7 Neurology	12,378	-	-	4,155	-	16,533
Wireless EEG Headgear	-	-	-	26,650	-	26,650
Other funds (under £10,000)	156,438	-	22,566	58,194	(69,776)	167,422
Subtotal	607,653	-	45,871	541,521	(391,620)	803,425
Raising funds apportioned*	-	-	114,870	-	(114,870)	-
Charitable activities apportioned*	-	-	254,995	-	(254,995)	-
Total Restricted Funds	607,653	-	415,736	541,521	(761,485)	803,425

*These are the costs apportioned to restricted funds per note 7. They are deemed to have been applied to restricted funds in the statement of financial activities but are not charged against each separate restricted fund.

11. RESTRICTED FUNDS (continued)

In the 2015 accounts, it was necessary to transfer £2,241,170 from Unrestricted Funds to cover the accrued costs of the New Hospital Enhancements. Following additional income in 2019 towards these projects, it was possible in 2019 to restate £43,257 back to Unrestricted Funds.

	Funds Balance at 1 January 2018	Transfers between Funds	Transfer from (to) Unrestricted Funds	Income during the period	Payments and Grants during the period	Funds Balance at 31 December 2018
	£	£	£	£	£	£
Arts Programme	-	(3,344)	42,900	10,700	(39,556)	10,700
Bill Manson Scholarship	14,125	-	-	-	(2,697)	11,428
Billy Macdougall Memorial	20,678	-	-	10	(20,000)	688
CAMHS Lauriston Building	-	-	-	70,000	-	70,000
CAMHS Therapeutic Work	26,012	-	12,067	99	(32,724)	5,454
Chronic Fatigue	12,261	-	-	-	-	12,261
Craig Gowans Memorial Trust	13,737	-	-	11,698	-	25,435
Intensive Care & High Dependency	44,999	-	-	1,163	(15,396)	30,766
Crohn's Disease Research	56,495	-	-	40,459	(43,700)	53,254
The Hub	-	-	34,434	601	(35,035)	-
Epilepsy Research Fund	-	-	22,438	-	(22,438)	-
Guided Self Help	-	-	16,436	-	(16,436)	-
Jess Mackie Fund	-	-	-	34,621	(3,230)	31,391
Memory Boxes	10,808	-	-	5,128	(6,947)	8,989
Neurology	10,533	-	-	-	(3,600)	6,933
New Hospital Enhancements	93,848	-	(118,533)	127,828	-	103,143
Orthopaedic / Spinal	34,730	-	-	7,187	(3,728)	38,189
Psychology Adding Value: Epilepsy Screening	-	-	-	15,000	-	15,000
Social Work	835	-	10,783	5,017	(11,635)	5,000
Ward 2	-	1,293	16,726	5,529	(21,700)	1,848
Ward 7 Neurology	15,625	-	-	15,728	(18,975)	12,378
Youth Work Pilot Fund	-	-	-	10,760	(10,760)	-
Other funds (under £10,000)	121,788	2,051	23,404	67,134	(49,581)	164,796
Subtotal	476,474	-	60,655	428,662	(358,138)	607,653
Raising funds apportioned*	-	-	76,925	-	(76,925)	-
Charitable activities apportioned*	-	-	220,187	-	(220,187)	-
Total Restricted Funds	476,474	-	357,767	428,662	(655,250)	607,653

In the 2015 accounts, it was necessary to transfer £2,241,170 from Unrestricted Funds to cover the accrued costs of the New Hospital Enhancements. Following additional income in 2018 towards these projects, it was possible in 2018 to restate £118,533 back to Unrestricted Funds.

12. FUNDS SUMMARY

The movements during the year allocated to the different funds are summarised as follows:

Group	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Funds per Balance Sheet at 31 December 2018	607,653	1,074,731	518,284	117,448	2,318,116
Net Income from the Statement of Financial Activities	(219,964)	473,590	-	-	253,626
Grants paid from Designated Funds	-	87,320	-	(87,320)	-
Transfers to Designated Funds	-	(118,689)	-	118,689	-
Operating Fund movement	-	(109,295)	109,295	-	-
Transfer to Restricted funds	415,736	(415,736)	-	-	-
Funds per Balance Sheet at 31 December 2019	803,425	991,921	627,579	148,817	2,571,742

Charity	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Funds per Balance Sheet at 31 December 2018	607,653	1,045,237	518,284	117,448	2,288,622
Net Income from the Statement of Financial Activities	(219,964)	329,704	-	-	109,740
Grants paid from Designated Funds	-	87,320	-	(87,320)	-
Transfers to Designated Funds	-	(118,689)	-	118,689	-
Operating Fund movement	-	(109,295)	109,295	-	-
Transfer to Restricted funds	415,736	(415,736)	-	-	-
Funds per Balance Sheet at 31 December 2019	803,425	818,541	627,579	148,817	2,398,362

Analysis of Net Assets

Group	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	803,425	991,921	627,579	148,817	2,571,742
Net Assets at 31 December 2019	803,425	991,921	627,579	148,817	2,571,742

	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	607,653	1,074,732	518,284	117,448	2,318,116
Net Assets at 31 December 2018	607,653	1,074,732	518,284	117,448	2,318,116

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

12. FUNDS SUMMARY (continued)

Analysis of Net Assets (continued)

Charity	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	803,425	818,541	627,579	148,817	2,398,362
Net Assets at 31 December 2019	803,425	818,541	627,579	148,817	2,398,362
Charity	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	607,653	1,045,237	518,284	117,448	2,288,622
Net Assets at 31 December 2018	607,653	1,045,237	518,284	117,448	2,288,622

13. DEBTORS

	Group		Charity	
	31 December 2019	31 December 2018	31 December 2019	31 December 2018
	£	£	£	£
Interest Receivable	313	313	313	313
Trade debtors	-	35,510	-	-
Accrued legacies	114,684	913,336	114,684	913,336
VAT due from HMRC	823	-	-	-
Prepayments and other accrued income	417,924	175,517	417,814	171,536
	533,744	1,124,676	532,811	1,085,185
Due from Task Trading Limited:				
- Balance of Task Trading A/c at 31 December	-	-	120,479	673
	533,744	1,124,676	653,290	1,085,858

14. CREDITORS: amounts falling due within one year

	Group		Charity	
	31 December 2019	31 December 2018	31 December 2019	31 December 2018
	£	£	£	£
Trade creditors	52,922	68,264	43,171	28,028
PAYE/NIC due to HMRC	26,651	16,647	25,943	14,988
Deferred income	-	61,572	-	-
Other grants due	50,858	47,616	50,858	47,616
Other creditors	27,109	20,968	14,175	17,619
Dilapidation provision	19,080	18,540	19,080	18,540
VAT due to HMRC	-	18,873	-	-
	176,620	252,480	153,227	126,791

Deferred income includes sponsorship income where the condition for recognition will be met in future periods.

15. COMMITMENTS UNDER OPERATING LEASES

At 31 December 2019 the charity had annual commitments under non-cancellable operating leases as set out below:

	Group and Charity	
	31 December 2019	31 December 2018
	Buildings	Buildings
	£	£
Operating leases which expire		
Within 1 year	36,317	36,317
Within 2 to 5 years	124,082	145,267
Over 5 years	-	15,132
	160,399	196,716

The total lease payments recognised as an expense is £36,317 (2018: £36,317).

16. FUNDS RECEIVED AS AGENT

During the year, the Group participated in a number of partnership fundraising events for which it collected all the monies raised. As such, the Charity received £38,667 of income which has not been recognised in the financial statements as this has been distributed to the third parties involved. Similarly, the distribution of these funds has not been recognised as expenditure. There are no monies remaining due to be distributed as at 31 December 2019.

17. CONTINGENT LIABILITY

The charity has received a grant totalling £34,500. This grant is subject to a termination agreement which states that should the project fail to deliver the charitable benefit for certain reasons (including disposing of property, ceasing to trade, or there being a significant change in the nature or focus of the charity's operations), then the money can be reclaimed by the funder on a sliding scale over five years.

18. RELATED PARTY TRANSACTIONS

Certain expenses of Task Trading are paid by Edinburgh Children's Hospital Charity and were reimbursed during the period. The amounts due from Task Trading at 31 December 2019 represented £120,479 (£673 in 2018) in respect of net income by Edinburgh Children's Hospital Charity on behalf of Task Trading.

One Trustee, John Brodie, is CEO of Scotmid who have provided significant support to Task Trading in designing the new shop, free of charge. This fit out has been recognised in the 2019 accounts as a Gift in Kind, at a total value of £20,000 (included within other direct fundraising costs as per note 7). Scotmid also sponsored a sculpture on Oor Wullie's Big Bucket Trail on the same terms as other sponsors, for which the group received £6,000 (balance at year end £nil).

One Trustee, Michael Tumilty, is a Director of Aberdeen Standard Life, who sponsored a sculpture on Oor Wullie's Big Bucket Trail on the same terms as other sponsors, for which the group received £6,000 (balance at year end £nil).

One Trustee, Paul Leonard, is a Consultant in Emergency Medicine at the Royal Hospital for Sick Children. During the year, the Emergency department has benefitted from grants provided by ECHC.

One of the Key Management Personnel, Katie Handy, is married to the Head of Sales, Scotland and

Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2019

Northern Ireland at Moneycorp. During the year a foreign exchange account was opened with Moneycorp to improve the rates on foreign currencies received. No fees were paid to Moneycorp.

19. SUBSIDIARY COMPANIES

The following companies, incorporated in Scotland, are 100% subsidiaries of Edinburgh Children's Hospital Charity:

Name	Net Assets	Turnover	Expenditure	Profit / (Loss)	Nature of business
The Sick Kids Friends (Little France) Ltd (SC390634)	£1	£-	£-	£-	Dormant
Task Trading Ltd (SC123976)	£173,381	£880,176	£706,795	£173,381	Retail Trading

20. ULTIMATE CONTROLLING ENTITY

Edinburgh Children's Hospital Charity is controlled by its voluntary Board of Trustees. There is no parent company.

REFERENCE & ADMINISTRATIVE DETAILS

Name and Address

Edinburgh Children's Hospital Charity
1 Wester Shawfair
Danderhall
Dalkeith
EH22 1FD

Telephone: 0131 668 4949

Scottish charity number: SC 020862
Company registration number: SC 385020

www.echcharity.org

Royal Patron

HRH Princess Beatrice of York
Chair
Lindsay Gardiner

Chief Executive

Roslyn Neely

Auditors

MHA Henderson Loggie
11 Thistle Street
Edinburgh
EH2 1DF

Bankers

Bank of Scotland
Head Office
The Mound
Edinburgh EH1 1YZ

Lawyers

Lindsays
Caledonian Exchange
19A Canning Street
Edinburgh EH3 8HE

Trustees

The Trustees who held office during the period and up to the date of signing Accounts were:

Professor Keith Anderson
Tracey Ashworth-Davies
Robin Blacklock
John R Brodie MBE
Lynda Cowie appointed June 2018)
Dr Michael Dow (Vice-Chair) (resigned Sept 2019)
Lindsay Gardiner (Chair)
Dr Paul Leonard
Fiona Linklater (appointed February 2019)
Gordon A MacKinlay OBE (resigned Sept 2019)
Professor Angela Thomas OBE
Michael Tumilty
Suzanne Wilson (resigned Sept 2019)

Audit Committee

Professor Keith Anderson (Chair)
Dr Michael Dow (Chair) (resigned Sept 2019)
Fiona Linklater
Grant Macrae (non-Trustee member, resigned April 2019)
Richard Slater (non-Trustee member, joined November 2019)

Grants Committee

Dr Paul Leonard (Chair)
Michael Tumilty
Lynda Cowie
Suzanne Wilson (resigned Sept 2019)
Professor Angela Thomas OBE
Lindsay Gowan (non-Trustee member, joined February 2019)

Governance Committee

Dr Michael Dow (Vice Chair) (resigned Sept 2019)
Lindsay Gardiner (Chair)
Tracey Ashworth-Davies
Roslyn Neely (CEO)