



**Edinburgh Children's Hospital Charity  
Trustees' Report and Accounts**

**Year to 31 December 2018**

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## TRUSTEES' REPORT

The Trustees are pleased to present the Annual Report and Accounts of Edinburgh Children's Hospital Charity for the year to 31 December 2018.

The information on page 49 forms part of this report.

## ABOUT EDINBURGH CHILDREN'S HOSPITAL CHARITY (ECHC)

Edinburgh Children's Hospital Charity believe that nothing should get in the way of being a child.

We exist to transform the lives of children and young people in hospital so they can be a child first and a patient second.

As a result of what we do:

- Children and young people's lives are less interrupted by illness.
- Children and young people are less scared of hospital and have a positive experience.
- Children and young people's families are better supported and comforted.
- Children and young people have an improved experience of healthcare in their community.

What we do

- Grants Programme
- Arts Programme
- The Hub – youth, child and family support service
- Support for Child and Adolescent Mental Health Services
- Volunteering service in children's services
- Hospital shop
- Play and Family Support

It is our privilege to continue to support over 110,000 babies, children and young people who come to The Royal Hospital for Sick Children both locally and from across Scotland to access specialist services. We also continue to support the tens of thousands who attend other healthcare settings such as St John's Hospital in Livingston; community health centres across the Lothians, Borders and Fife; and child and adolescent mental health services (CAMHS).

ECHC enjoys the support of over 100 volunteers who assist in the hospital, in the hospital shop, in the charity's office and with fundraising. All money raised by the organisation comes from charitable donations. The charity has a Royal Patron, HRH Princess Beatrice of York, and a great number of supporters across Edinburgh and further afield.





**We exist to transform the lives of children and young people in hospital so they can be a child first and a patient second.**

### As a result of what we do:

- Children and young people's lives are less interrupted by illness.
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### What we do:

- Grants Programme
- Arts Programme
- The Hub – youth, child and family support service
- Support for Child and Adolescent Mental Health Services
- Volunteering service
- Hospital shop
- Play and Family Support

**Many of the awards made throughout the year supported children and young people with specific conditions, including:**

- |                           |                  |                       |
|---------------------------|------------------|-----------------------|
| — Brain Injury            | — Cancers        | — Renal conditions    |
| — Arthritis/ rheumatology | — Diabetes       | — Cystic Fibrosis     |
| — Liver conditions        | — Cerebral Palsy | — Epilepsy            |
|                           | — Asthma         | — Crohn's and Colitis |

**In total we awarded 89 grants, including:**

### £16,000

awarded to upgrade a Neuromate Robot for Epilepsy Surgery. Surgeons can now scan children mid-operation in theatre, avoiding having to move them to and from the imaging department, and minimising the time spent under anaesthetic.

### £1,650

awarded for a variety of distractions, aids and parent information to improve the experiences of babies and children with club foot.

### Over £92,000

awarded to enhance the Lauriston Building so that children and young people accessing mental health services do so in a therapeutic environment.

### £10,669

awarded to purchase a device which provides a higher level of information about a child's lung function and the progress of their condition, helping to improve the care which they receive.



ECHC provided funding for developmental toys for all Health Visitors in NHS Lothian to take on home visits and use to assess the development of the 10,000 new babies they support each year.



We continued to provide a Complementary Therapist for children and young people being treated for cancer and their families.



We funded rewards, bravery certificates, stickers and welcome gifts for children and young people at the children's hospital, at St John's and in Child and Adolescent Mental Health Services (CAMHS).

**In 2018**

## £3.1m

Much of ECHC's donation of over £3.1m for the new Royal Hospital for Children and Young People was installed. This has helped to create the largest integrated Art and Therapeutic Design programme in a children's hospital in Europe.

## 89 ✓

We approved 89 grants.

## £2.29m

Voluntary income has grown from £1.7m in 2015 to £2.29m in 2018.



## 38

thrill-seeking fundraisers jumping out of a plane at 12,000 feet.

## 124 🏃‍♂️🏃‍♀️🏃‍♂️

people ran a 5k to a marathon and everything in between. They ran a total of 1,299 miles, which is like running around Arthur's Seat 433 times.

## 45

abseilers plunged on a free fall abseil from the iconic Forth Rail Bridge. Between them, they scaled the length of the Eiffel Tower six times.

## 89 🏴󠁧󠁢󠁥󠁮󠁧󠁿

kilt clad walkers took part in the Kiltwalk in locations across Scotland.

## 733 🎨

arts workshops delivered by the ECHC Arts programme.



### Arts Programme:



In 2018, ECHC delivered 733 arts workshops (398 in 2017; 193 in 2016).



With the CAMHS ADHD team and The National Museum of Scotland, we created a mindfulness colouring-in book which will be given to every child in Edinburgh with ADHD.



At Christmas, we created a Living Advent Calendar with 24 treats behind real life doors, including a ballerina, musicians and storytellers.



ECHC introduced a weekly arts programme within the children's ward at St John's Hospital, Livingston; and at the children's ward in the Queen Margaret Hospital, Dunfermline.

### The Drop in Centre:



ECHC took over the running of the hospital Drop in Centre in January 2018.



The Drop in Centre is unique to a children's hospital setting in the UK - providing child, youth and family support services in a homely environment, away from the wards.



We run a weekly Monday evening Youth Group.



We provide one to one youth work sessions.



We provide support to families and signpost them to help in their local communities.

*He hasn't responded to anything at all today, now he's moving and making noises. That's amazing!*

Nurse describing a child in High Dependency Unit after a Storytelling Session.

*I really enjoy coming to the youth group, I don't really get to go to anything else because of my condition. It just feels good to be somewhere without my brother or sister and mum & dad that isn't school!*

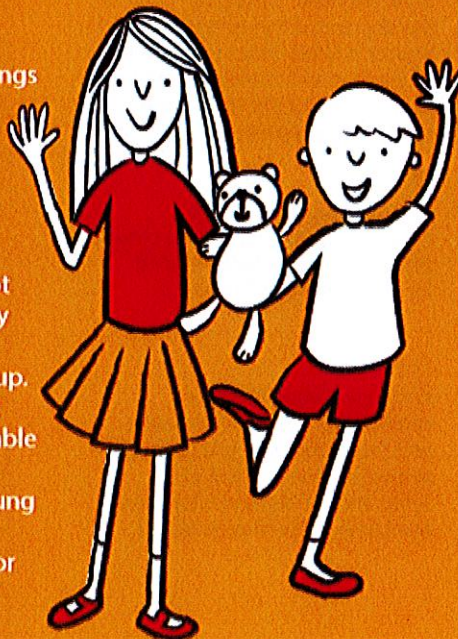
Young person attending a Drop in Centre Youth Group.

*You all do an amazing job. Thank you all again from the bottom of our hearts.*

Mum of a young boy who attends the hospital regularly.

### 2018 Key highlights

- Introduced arts therapies to children's mental health settings for first time in Lothian.
- Funded an award-winning pilot screening programme to improve life outcomes for children with epilepsy.
- Introduced a youth work pilot project within the Emergency Department of the Royal Infirmary for 13 – 18 age group. Unique in Scotland, this pilot service supported 35 vulnerable young people, and made positive interventions for young people who were victims of assault, under the influence or at risk of self-harm/suicide.



## WHAT WE DO

### Grants Programme

ECHC is a grant-giving organisation. We have three grant application programmes:

- Small Grants Fund (applications £5k and under)
- Large Grants Fund (applications over £5k)
- Training and Research Fund

Each fund has an Application Form; Terms & Conditions of Funding; and Guidance Notes. Applications can be accepted from any NHS staff member or voluntary sector organisation which can demonstrate that their application will deliver at least one of ECHC's four strategic outcomes and fit with our charitable purpose.

Grant applications of up to £5,000 are decided by the Chief Executive. The Grants Committee (a sub-committee of the Board of Trustees) can approve grants up to £50k. All grants up to £50k are homologated by the Trustees. Anything over £50k is considered and approved by the full Trustee Board.

All recipients of awards must complete an annual Evaluation Form which details how their award has met at least one of ECHC's strategic outcomes. They must provide hard and soft measurements to evidence this, such as numbers of children supported or quotes from those who've received support. This information is used by ECHC to report to funders and on our marketing materials to demonstrate to supporters how their money has been used.

### Arts Programme

ECHC employs an Arts Programme Manager and Arts Coordinator to deliver a programme of arts within the hospital. The arts programme has trebled its output in the last three years and provides a range of arts workshops for children and young people of all ages, in hospital and healthcare settings, including in community and mental health settings. The team deliver bespoke workshops but also appoint and work in collaboration with other arts organisations. The Arts Programme Manager and team work with staff in the hospital to create a range of distractions for babies, children and young people. Recently, the arts programme has moved to delivering a series of workshops which support children to achieve their clinical goals, for example supporting children to undertake their physiotherapy through a programme of dance workshops; and supporting children with asthma to perform in a choir.

There is more information on our Arts Programme in the 'Achievements' section of this Report.

"[Young boy] is feeling really upbeat after that, we could hardly get him out of bed before but now he's feeling up to having fluids. Thank you!"

**NHS Lothian staff member in ward 3, after 'Magic Makers' session with magician Tricky Ricky**

"He hasn't responded to anything at all today, now he's moving and making noises. That's amazing!"

**Nurse describing a child in High Dependency Unit after a Storytelling Session**

## **The Drop in Centre**

In late 2017, ECHC approached NHS Lothian to take over the management of the hospital drop in centre. This facility had been funded entirely by the charity since it opened but staffed by NHS. In January 2018, the charity took over the service and moved from a nurse-led model to a youth work, child and family support service. The Drop in Centre is unique to a children's hospital setting anywhere in the UK and is located on Melville Terrace, on the Meadows side of the current hospital. Once we move to the new hospital in summer 2019, the Drop in Centre will become known as The Hub (as named by young people themselves). The Centre provides a range of universal services and referred support work including one to one support; group activities; peer support including our weekly youth group; advice and signposting to services within a family's local community.

There is more information on our Drop in Centre in the 'Achievements' section of this Report.

## **The New Hospital - Art and Therapeutic Design Programme**

Thanks to our supporters; when the new children's hospital in Edinburgh opens we will have contributed over £3 million to the largest art and therapeutic design project in a children's hospital anywhere in the UK.

This has included funding enhancements to:

- Arrivals and wayfinding
- All playrooms, waiting and dining areas; including the exciting "pod" outpatient waiting area
- Bedside environment – a unique project bringing tablets and SMART TVs to every bedside, with content available via high-speed wi-fi connection
- Distraction in clinical areas through the use of projectors
- Child and Adolescent Mental Health Services (CAMHS) unit
- The Sanctuary and two bereavement suites
- Interview, sitting and dining rooms including an area specifically for adolescents
- Drop-in Centre
- The Child Protection Unit
- Multi-sensory rooms to encourage participation in therapy through fun, interactive digital content
- Landscaping including various outdoor spaces around the hospital

Once the doors open we need to continue to provide distractions, enhancements, equipment and training to support the hundreds of thousands of babies, children and young people who will use the new hospital throughout the coming years.

## **Fundraising and Marketing**

All of ECHC's income comes from charitable sources so the activities of the fundraising team are vital to the success of the organisation. ECHC receives income from a number of income streams including;

- Individuals making donations and fundraising
- Nurseries, schools, colleges and universities
- Companies
- Indoor events e.g. dinners and balls
- Outdoor events e.g. sports challenges
- Trusts and Foundations

The Marketing Plan for the organisation is updated annually and all marketing activity is led by the Director of Fundraising and Marketing and her team.

**Did you know...**

- ECHC received 28,193 donations in 2018
- Voluntary income has grown from £1.7m in 2015 to £2.3m in 2018.
- We increased the contribution of the charity run hospital shop with weekly sales increasing from an average of £2k to £3k per week

**Restricted funds**

It is the preference of ECHC that funds are donated for general rather than restricted purposes whenever possible and staff will advise supporters to this effect. However, ECHC may at times wish to restrict funds being solicited through an appeal (e.g. a Christmas appeal for a specific piece of equipment).

ECHC also receives funds which are restricted by supporters for specific items and projects; or more generally to a ward or to the treatment of a condition.

Staff hold regular meetings to manage these funds and ensure that they are being spent appropriately and within a reasonable time period, in line with our 'Policy on Management of Restricted Funds'.

**Finance and Administration**

The organisation conducts a great many financial transactions over the course of the year. Total income for the year equalled £2.5m which included £2.3m of donations, plus trading, investments, and other income. During the year expenditure on charitable activities equalled £1 million.

The organisation has robust financial management procedures. These include processes for committing the organisation to expenditure, ordering from suppliers and cash handling.

The Audit Committee (a sub committee of the Board of Trustees) receives reports from the CEO and the finance team on financial activity, systems and processes. Each year the organisation undergoes an audit whereby the robustness of ECHC's financial processes are assessed. The auditors report to the Trustees on any issues or areas requiring improvement.

All staff play an important role in ensuring that financial management policies and processes are followed at all times.

An income and expenditure budget is developed annually with input from all staff. This is approved by the Trustees and progress against the budget is monitored through monthly management accounts.

ECHC also has robust policies and procedures in relation to information governance (the storing, management and processing of personal data). All supporter information is stored on our Raisers Edge database in line with Data Protection legislation.



## Retail

ECHC runs the shop within the main inpatients reception area in The Royal Hospital for Sick Children. The shop provides a range of snacks, drinks, gifts, cards and toys. All the profits from the shop are transferred from ECHC's trading company Task Trading to ECHC at the end of the year and used for charitable purposes. The shop is run by a Shop Manager, Shop Assistant and many volunteers. The shop serves a vital role of not just raising money and awareness for ECHC but also providing a service to children, young people and their families whilst in hospital.

Additionally, ECHC has an online shop within our website and also sells branded items and Christmas cards at off-site locations.

We are delighted that we will run the shop within the busy main atrium of the new children's hospital when it opens in summer 2019. ECHC is extremely grateful to Scotmid and J.W. Filshill Ltd who have assisted with the design and fit-out of the new shop as a gift in kind.

"You all do an amazing job. Thank you all again from the bottom of our hearts"

**Mum of a young boy who attends the hospital regularly**

"Yesterday our office was filled with happiness and tears! We received the biggest gift after participating in the Tough Mudder on Saturday. This handmade medal and letter sent by the kids of the Edinburgh Children's Hospital Charity made it all worthwhile!"

**Feedback from corporate supporter**

## Strategy and planning

The organisation develops and implements a Strategic Plan every three years. 2018 was the final year of the 2016-2018 strategy and the new strategy for 2019 – 2021 was approved by Trustees at their January 2019 Awayday. The strategy was developed by the staff team with input from a range of stakeholders.

The strategy details:

- Aim and purpose of the organisation
- ECHC's four strategic outcomes
- Our values
- Who we work with
- What we do
- The difference we make
- How we measure this difference
- Our goals for the three years

Our goals for 2019 – 2021 are set out in the Future Plans section on page 19.

All the actions are detailed in our Annual Action Plans which all staff participate in developing each year. A three-year Financial Plan along with annual expenditure and income budgets were developed to support the work of the strategy.



## Monitoring

Progress against the strategy is monitored annually by the Trustees although regular updates on activity, as well as latest financial performance, are received by Trustees at each Trustee meeting. A Trustee awayday was held in January 2019 which reviewed progress against the previous three-year strategy.

Highlights from the 2016 – 2018 Strategy included:

- Refocused on children, young people and families
- Grew the Arts Programme
- Took over the Drop in Centre and redesigned it to become a youth work, child and family support service
- Expanded our Grants Programme to more community healthcare settings and supported more projects supporting children and young people's mental health and wellbeing
- Donated over £3.1m to the new Royal Hospital for Children and Young People towards the largest integrated Art and Therapeutic Design Programme in a children's hospital in the UK
- Grew annual income and achieved over £2m in 2018
- Changed name and rebranded in May 2017
- Relocated to a new office at Shawfair in August 2017, in preparation for the move to the new hospital
- Embarked on a collaboration with Scotland's two other children's hospital charities, DC Thomson Media and Wild in Art to bring the World's first nationwide mass participation public art trail, The Oor Wullie BIG Bucket Trail, to Scotland (going live in summer 2019)
- Improved our visibility in the hospital, with all volunteers and workshop leaders wearing the charity's red T-shirts
- Increased our social media presence
- Improved systems, processes and IT
- Diversified and developed our income streams
- Created a positive culture and motivated team, through the delivery of an 18-month improvement and leadership programme
- Undertook a Governance Review

Staff monitor progress against strategy by reviewing action plans and through a schedule of regular meetings. These include staff and volunteer management meetings, departmental team meetings and specific meetings such as health and safety. There are also a number of short-term working groups set up to deliver specific pieces of work. All staff are involved in at least one of these meetings.

In addition, all staff receive a monthly support meeting with their line manager. At these meetings personal objectives are agreed for the coming year and progress against these is discussed. It is also a good opportunity to discuss any learning or development needs which employees may have.

## Team Development

Underpinning everything, has been the introduction of a bespoke improvement programme called 'Stepping It Up' (SIU). Working with an external facilitator, we have undertaken an 18-month programme supporting all staff (at all levels) to consider their role organisationally and individually, as leaders of change and role-modellers of professionalism. We frame this as having the opportunity to shift into a higher fifth or even sixth gear.

SIU has developed staff expertise but also performance, as we now have an increased emphasis on goal-setting at organisational, team and individual level and a focus on planning, reporting, 1-2-1s and appraisal.

"Just wanted to say that I find it really inspiring to hear the trustees encouraging us to be bold. It feels like we've spent the past few years building all the foundations and getting us on par with other 21<sup>st</sup> century charities, but last year it felt like we're already moving beyond that and starting to become a charity that other charities and organisations look at as an example to follow. I love that we're enabled to have the creativity to do little things like send an actual live 'unicorn' into the hospital, or much bigger things like take over and transform the Drop in Centre.

I can go out to conferences or presentations with a mind and eye open to new possibilities and investigate things we might not have considered a few years ago. It feels like we're a really united organisation from top to bottom"

**Staff feedback**

## ACHIEVEMENTS AND PERFORMANCE

### Grants Programme

In 2018, ECHC:

- Approved 18 applications carried forward from 2017
- Approved 38 grants through our Small Grants Fund (under £5k)
- Approved five grants through our Large Grants Fund (over £5k)
- Approved 11 grants from our Training and Research Fund under £5k and one grant over £5k
- We fulfilled four grant requests by sourcing gifts in kind (all under £5k) and another two are currently being sourced this way
- Eight grants were approved subject to us sourcing funds from trusts, foundations or major donors
- Four applications were withdrawn and two applications were superseded with a new application in 2019 (having been modified due to hospital delays)
- 1 application is on-hold pending further information
- 15 applications were declined

We supported all the wards within the hospital as well as departments including:

- Paediatric Psychology Liaison Service (PPALS)
- Palliative care
- Play team
- Social work team
- Occupational therapy, Physiotherapy and Speech and Language therapy
- Radiology
- Emergency department
- Children's Intensive Care Unit, High Dependency Unit and Neonatal Surgical Care
- Surgical including Laparoscopy, Neurology and Epilepsy surgery
- Oncology and Haematology
- Clinical Research Facility
- Orthopaedics
- Physiology and Cardiology

We also continued our funding of the entire hospital voluntary services team and provided toys, books and games for the Playrooms throughout the hospital.

We provided support in locations other than the hospital, including:

- St John's Hospital, Livingston – Children's Ward, Radiology and The Mother and Baby Unit
- Eye Pavilion
- Outpatients clinics at Lauriston
- Musselburgh Primary Care Centre
- Children's Ward and Young Person's Unit, Queen Margaret Hospital, Dunfermline
- Health Visiting
- Child and Adolescent Mental Health Services (CAMHS) across Edinburgh and the Lothians
- Sunndach and Calareidh respite centres

Some of the awards made throughout the year supported children and young people with specific conditions, including:

Brain injury	Arthritis/ rheumatology	Liver conditions	Crohn's and Colitis
Cancers	Diabetes	Cerebral Palsy	Asthma
Renal conditions	Cystic Fibrosis	Epilepsy	Pain

All our activities and grants awarded must achieve at least one of our four strategic objectives:

1. Children and young people's lives are less interrupted by illness.
2. Children and young people are less scared of hospital and have a positive experience.
3. Children and young people's families are better supported and comforted.
4. Children and young people have an improved experience of healthcare in their community.

Some examples of grants awarded are detailed below:

- We awarded £16k to upgrade software for a Neuromate Robot for Epilepsy Surgery. This allows surgeons to scan children mid-operation within theatre, avoiding having to move them to and from the imaging department, and minimising the time they require to be under anaesthetic.
- We awarded £1,651 for a variety of distractions, aids and parent information to improve the experiences of babies and children with club foot.
- ECHC provided funding to provide all Health Visitors in NHS Lothian with developmental toys to take on home visits and use to assess the development of the 10,000 new babies they support each year.

#### **Did you know...?**

"In preparation for the move to the new Hospital, the service faced a major challenge; recruiting a greater number of newly qualified staff nurses than ever faced before. By ECHC funding the fixed term post of Clinical Teacher, we were able to provide senior nurse support, individualised and group scenario based training within the clinical environment. They provided clinical expertise and ensured that delivery of care was based on current evidence based practice"

**Clinical Nurse Manager on the importance of the ECHC funded Clinical teacher role in preparing new staff for the move to the new Royal Hospital for Children and Young People**



- We funded rewards, bravery certificates, stickers and welcome gifts for children and young people at the children's hospital, at St John's and in Child and Adolescent Mental Health Services (CAMHS).
- We awarded £10,669 to purchase a lung function device which provides a higher level of information about a child's lung function and the progress of their condition, which in turn improves the care which they receive
- We continued to provide a Complementary Therapist for children and young people being treated for cancer and their families.
- We awarded over £92,000 to enhance the Lauriston Building, ready for the CAMHS South Edinburgh team to move there, after the hospital relocates to Little France. The enhancement ensures that consultation rooms, waiting areas and interview rooms are age appropriate and welcoming for children, young people and their families.

"Lynsay has become an integral member of our team. Her welcome smile, pleasing aromatherapies, and magic hands help our patients and their families cope with unimaginable stresses. Patients feel so at ease with her. They express feelings and worries that they would not feel comfortable discussing with the medical team. Her input at our weekly psychosocial [meeting] provides me with a level of understanding of family needs that I would not otherwise recognise." **Consultant in Paediatric Oncology feedback on the complementary therapist service provided in ward 2 (haematology/ oncology) by EHC**

**In 2018, EHC funded a pilot to provide youth work interventions in the Emergency Department (ED) of the Royal Infirmary. This was with a view to seeing what we might learn in advance of the age range rising at the new hospital (from 13 to 16 years of age). We were pleased to work with 6VT Youth Café who undertook the project.**

**Our target group were those under 18s presenting with:**

- Self-injuries
- Over consumption of substances
- Harmed by others

**6VT Youth Workers role was to:**

- Provide emotional and non - clinical support to young people in need.
- Support young people in ED to engage positively and safely with the medical staff.
- Aim to reduce self- injury readmissions by connecting young people with community support.
- Provide support within the department and provide an offer of follow up support in the community to those who did not already have an existing support package in place.

## Grants to organisations

ECHC does not award grants to individuals but does provide funds to non-NHS organisations if they can demonstrate that they achieve at least one of our strategic outcomes.

Organisations which we funded in 2018 through our grants programme include:

- Nordoff Robbins to provide music therapy for children in the hospital as well as those attending respite homes Calareidh and Sunndach in early 2018.
- University of Edinburgh to part-fund a PhD Studentship to 'Examine the Role of Technology in Promoting Play in a Children's Hospital'.
- 6VT Youth Café to deliver a youth work pilot in the Emergency Department (detailed in the information box above).
- CLIC Sargent to support a Crisis Fund for families in ward 2 of the hospital.

## Arts Programme

This year has been our biggest year to date in terms of project delivery and expansion. Not only did we expand our programme in the hospital but we also delivered projects and enhanced spaces in other healthcare settings. In 2018, ECHC delivered 733 arts workshops (398 in 2017; 193 in 2016).

Trustees approved the permanent appointment of an Activities Coordinator to support the Arts Programme Manager. This has allowed us to expand the arts programme beyond the hospital, into other healthcare settings. Thanks to a donation from Baillie Gifford received in 2018, ECHC will be able to employ an additional Arts Coordinator for three years, which will let us provide arts workshops seven days per week for the first time, vitally important for children who have to stay in hospital over the weekend.

After piloting a Music Programme with Tinderbox Orchestra at the end of 2017, we launched a three session per week programme in ward 2, ward 7 and a general "walk-about" session for the rest of the hospital. With the Tinderbox musicians, the young people have enjoyed sing-along sessions, music technology sessions, sensory music and song writing sessions. Some of the songs written were then given to the RHSC staff choir's Musical Director, who arranged them for the choir to sing.

This year we were approached by the CAMHS ADHD team and asked if we could produce a mindful colouring in book for children transitioning from Primary 7 to secondary school. We collaborated with the National Museum of Scotland, using their artefacts for creative inspiration. Catriona McIntyre, ECHC's Arts Activities Co-Ordinator, was lead artist on this project alongside a 3D printing artist, and visual artist. We organised two arts workshops at the museum, using line drawing, sculpture and 3D printing technology for the children to take part in. Catriona reworked the young people's artworks to create the colouring in drawings. The ADHD team wrote mindful tips and techniques to help the young people with their transition, which was also turned into an audio book read by Grant Stott. The book was launched in September 2018 and will be given to every child with ADHD in Edinburgh.

Christmas can be a difficult time for children and families in hospital, so we do our best to make it as magical as possible, so children and young people aren't missing out on what's happening at home or at school. This year we embarked on a Living Advent Calendar. Just like a normal advent calendar, we identified 24 doors within the hospital, and coordinated a performance, workshops or celebrity visit behind each door. We provided a poster for each ward stating where and when the door was on each day. We encouraged the children to come to the door for the Big Reveal. Activities included:

- A cinema night showing "Polar Express"

- A clockwork ballerina, with resident dancer Christina Liddell. The children had to wind Christina up to make her dance
- Band-E-oke – a sing along with Tinderbox
- X Factor finalist Caitlyn VanBeck

ECHC introduced a weekly arts programme within the children's ward at St John's Hospital, Livingston; and at the children's ward in the Queen Margaret Hospital, Dunfermline. Environmental enhancements were undertaken to improve facilities at the Western General, CAMHS Forteviot and The Queen Margaret Hospital in Dunfermline.

The Arts Programme Manager continues to work more closely with departments to create arts projects which link to clinical activity and desired therapeutic output. These include partnering with Dancebase and the physiotherapy department; and creating a choir for children with asthma.

"He was hiding in his bed because he didn't want to do physio but got up straight away when he heard it was dancing! His progress since last week is amazing"

**Play Coordinator referring to a young boy in ward 7, who took part in the ECHC funded Step By Step Project**

### The Drop in Centre

The transition of the Drop in Centre from a nurse-led model to a community education/youth work model began in January 2018. A community education ethos has been established with the recruitment of a new staff team who are experienced in delivering services using a community education/youth work approach. As a result of this change, the Drop in Centre has developed into a hub offering a wider variety of services that support the children, young people and families who access the service for free. These services are focussed on the needs of children, young people and their families, with these service users having a lead role in the development of programs and the type of services the centre offers. Community education/youth work values are at the centre of the service model with service user's empowerment, equality, social justice, human flourishing, engagement and participation, fundamental in the new service delivery model.

A Monday evening youth group is now established within the new service, with a regular group of young people (aged 12+) attending the weekly group. Prior to this, there had never been protected time for adolescents within RHSC. The youth group is a service user led group, with young people taking part in regular consultations to decide the types of activities they would like to happen. These activities can vary depending on the needs and interests of the young people in attendance and vary between issue specific topics, fun activities, and activities which promote new opportunities/experiences.

In 2018 the team have begun delivering referred work which can take a variety of shapes. A number of one to one youth work sessions have taken place within the hospital and the Centre. This work has allowed staff to support services users to build self-esteem and confidence whilst sign posting to appropriate services with their local communities. The service has also offered issue specific workshops during the course of 2018 that have been identified as a need by service users and partners. The sessions are tailored with the specific group or individuals' needs in mind. An example of this work was a bereavement session that was delivered to a group of young people at their request in response to loss of a peer. This specialist/referred work has also led to close partnership working with a number of organisations within RHSC, such as Kindred, who have worked alongside



the team to offer support to specific children, young people and families; as well as led us to work with community projects such as Healthy Respect (sexual health) and Richmond's Hope (bereavement) on specialist work.

"I really enjoy coming to the youth group, I don't really get to go to anything else because of my condition. It just feels good to be somewhere without my brother or sister and mum & dad that isn't school".

**Young person attending a Drop in Centre Youth Group**

"I don't know what I would have done without your help and support, you made me feel so much lighter and you are so friendly and welcoming"

**Parent of a child in hospital, on visiting the Drop in Centre**

### Other Charitable Activities

In addition to providing funds through our grants programme EHC provides extra impact as follows:

- Arranging volunteering opportunities for companies.
- 'Free' elements of the arts/activities programme for children and families in hospital, for example, live performances from the pantomime cast; visits from mobile cinemas Screen Machine and Pix in the Stix; and by sourcing free arts and crafts materials.
- Sourcing gifts in kind such as Christmas trees and presents; electronic equipment such as games consoles/ DVDs; books, games and toys; days out, visits and tickets.
- Assisting in negotiations between families/ funders and NHS to identify appropriate projects for funders to fund.
- Arranging and hosting visits and tours of the hospital for sports teams e.g. footballers, rugby players and celebrities.
- Assisting those we fund to find the best price, negotiate deals, place orders and arrange deliveries.
- From time to time we also run appeals on our social media for specific items such as clothing for parents or babies.

### Fundraising

Voluntary income for the twelve months to 31 December 2018 was £2,291k, up from the total we achieved in 2017 of £1,637k. This total was boosted by a generous legacy.

Corporate income was £208k (£324k in 2017). 2018 saw the successful debut of 'Survival on the Seat', a corporate event whereby teams attempted a number of survival challenges on Arthur's Seat in a race against each other. This event came from a partnership with Friends of the Award (FOTA) who assisted with the challenges. Six teams raised over £4,000 and in 2019 this will be up to 20 teams aiming to raise £10,000. Throughout the year, EHC had 17 new 'Charity of the Year' partnerships including Gilson Gray, TSB and Central Taxis. Central Taxis support includes a gift in kind taxi account specifically for bereaved families, so they don't need to use public transport to get home after the death of their child in hospital.

Individuals donated £1,070k (£304k in 2017) through regular direct debit giving, one-off donations, appeals and legacies. Supporters in the community such as individuals, schools, nurseries and adult groups contributed £304k (£367k in 2017) through a range of fundraising activities. Tom Gilzean

remains our oldest community fundraiser at the age of 98. For years he has collected on Princes Street and the High Street and in total for all of his charities he has collected almost £1million. He has funded projects in the current hospital and has made a contribution to the new RHCYP.

Over 170 people, from nearly 40 families who have spent time in the hospital this year, attended the fifth annual Hilton Grosvenor Christmas Party, which raised £3,000 for ECHC. A second year partnership with The Dome over the month of December saw schools, community groups and bands invited to come along for a festive singalong and collection on the iconic Dome steps. These partnerships gave us the opportunity engage new volunteers and new schools whilst being out in the community talking to the public about the organisation.

Events income for the year was £200k (£189k in 2017). The Girly Get Together raised a tremendous £69k, with the silent auction alone raising £35k. Almost 1,000 guests attended our events in the year – Sports Quiz, Girly Get Together and All Wrapped Up for Christmas.

The team submitted 70 trust applications asking for funding totalling £1 million to cover services, grants programme and new hospital enhancements.

Sports Challenges raised income of £191k (£225k in 2017). Participants ran, cycled, walked, swam or skydived to raise funds.

#### **Did you know...?**

- In 2018 overall we have had 385 participants run, walk, jump and cycle for Edinburgh Children's Hospital Charity.
- We had 38 thrill-seeking fundraisers jumping out of a plane at 12,000 feet.
- 124 people ran a 5k to a marathon and everything in between. They ran a total of 1,299 miles, which is like running around Arthur's Seat 433 times.
- 45 abseilers plunged on a free fall abseil from the iconic Forth Rail Bridge. Between them, they scaled the length of the Eiffel Tower six times.
- 89 kilt clad walkers took part in the Kiltwalk in locations across Scotland.

#### **Organisational**

Our Strategy 2016 – 2018 set out our strategic outcomes for children, young people and their families. To achieve these, the main focus of the annual action plans which accompany the strategy, were as follows:

- Increasing the contribution of ECHC.
- Raising the profile of ECHC amongst children and their families; NHS staff; and the general public.
- Evaluating, measuring and demonstrating the impact of ECHC.
- Developing and maintaining relationships.

A number of activities were undertaken within the year to further these strategic aims. Some highlights included:

- Take-over of Drop in Centre to create 'The Hub', a youth work, child and family support service, unique in the UK to a children's hospital setting.
- Introduction of arts therapies to children's mental health settings for first time in Lothian.
- Funded an award-winning pilot screening programme to improve life outcomes for children with epilepsy.
- Actively sought out and funded Scotland, UK and World firsts, to raise the profile of the Royal Hospital for Sick Children, Edinburgh, as a world-class facility. These have included a global brain injury study and providing pieces of equipment for first-time use in paediatrics.
- Introduced a youth work pilot project within the Emergency Department of the Royal Infirmary for 13 – 18 age group. Unique in Scotland, this pilot service supported 35 vulnerable young people, and made positive interventions for young people who were victims of assault, under the influence or at risk of self-harm/suicide.
- Introduced peer-support youth club, siblings' groups and parenting support groups.
- Design, manufacture and installation of our £3.1m contribution to the Art and Therapeutic Design Programme for the new children's hospital, the largest integrated programme of its kind in a children's hospital setting in the UK.

#### **Space Academy**

"This year the Arts Team have been developing the Space Academy project for children in clinical isolation. We were fortunate to have been given support and advice from the European Space Agency (ESA), Edinburgh University's Astrophysics Department, STEM, The Centre for Life (Newcastle) and Airbus. During the summer, I spent 5 days at the ESA research centre in Leiden on a teacher training course learning about all aspects of space travel, which we have now incorporated into our project. We have since been visited by one of ESA's course facilitators, Christina Toldbo, as she was keen to see how ECHC combine Arts in Health with Science. During her visit to Edinburgh, Christina helped us shape the project and has helped us devise the experiments the children and young people will do as part of the Space Academy. We will launch the Space Academy in 2019, in time for the opening of the new hospital and to coincide with the 50-year anniversary of the moon landing"

**Fiona O'Sullivan, ECHC Arts Programme Manager**

#### **Royal Patron**

We are delighted to continue to receive invaluable support from our Royal Patron, HRH Princess Beatrice of York. This year Her Royal Highness once again judged the hospital Easter Bonnet competition and the children in the hospital were delighted to have had their efforts judged by a Princess. Princess Beatrice continues to provide messages of support and thanks for our events throughout the year. We are very grateful for this ongoing interest in our work.

#### **NHS Lothian**

We would like to thank NHS Lothian for many years of rent free office space and shop space in the hospital. We are also delighted to have been given office space rent free within the new hospital for at least five years. This is combined with the same arrangement for our shop and Drop in Centre in the new hospital, for which we are very grateful.



## FINANCIAL REVIEW

Total income for the year to 31 December 2018 equalled £2,508,444 (£1,784,765 in the year to 31 December 2017) and total expenditure equalled £1,754,837 (£2,181,096 in 2017). The total net income was £753,607 (net expenditure was £396,331 in 2017). The reason for the high net income for the year is largely due to a generous legacy which was donated in the year, near the year end, with the cash due to be received in early 2019.

Details are provided in the preceding paragraphs and further analysis is provided in the notes to the accounts.

### Reserves Policy

Funds at 31 December 2018 totalled £2,318,116 (£1,564,509 at 31 December 2017) of which £607,653 (£476,474 at 31 December 2017) represents Restricted Funds (funds received which are earmarked by the donor for a specific ward, department or project) and £1,710,463 (£1,088,035 at 31 December 2017) represents Unrestricted Funds.

Out of the unrestricted funds, the Trustees have designated a sum totalling £117,448 which will be spent on specific projects during the next year. This is shown separately in the balance sheet as Designated Funds. The reason for the decrease on the prior year is because some grant applications and approvals have been held back until the new hospital opens. A further sum totalling £518,284 is allocated to the Operating Fund, which is equivalent to six months operating costs.

### Going Concern

The Trustees are satisfied that the accounts should be prepared on a going concern basis. They have reviewed the level of reserves, the budget for both income and expenditure for the next 12 months and also reviewed the risks to the charity and its ability to continue to raise funds in the future.

### Risk Management

Risk is managed through the risk register which is reviewed twice yearly by the Trustees. Risks are identified, as are mitigants and controls, and are grouped into strategic, financial, reputational, organisational, legal and compliance, and governance. As at 31 December 2018, two risks were identified as scoring 9 – "moderate/ possible"; seven identified as scoring 6 - "moderate/ unlikely" or "possible/low"; and twelve identified as scoring 4 or lower – "unlikely/ low".

Two key identified risks, along with some of the mitigants identified for each, are:

Complaint from staff member, volunteer or member of the public (moderate/possible)

- All Organisational Policy up-to-date including Grievance Procedure and Whistleblowing; Complaints Procedure available to public on website, along with Fundraising Promise
- Staff Handbook reviewed and updated in 2016
- Volunteer Policy and Handbook introduced; as well as Trustee handbook and Code of Conduct
- Staff trained in complaints resolution and reporting
- Reflective practice introduced to encourage continuous improvement

#### Loss or restriction of data due to a cyber-attack (possible/moderate)

- All files and database cloud hosted, no data held on servers or stored on PCs/ laptops
- Advice from LBG Cyber Security Team (gift in kind) when setting up new office systems
- Fundraising Data Coordinator post restructured into Operations role, with responsibility for IT, information governance and cyber security
- Team given regular training on data security/ examples of cyber-attacks and how to be vigilant
- Cyber insurance taken out

#### FUTURE PLANS

The Strategy for 2019 – 2021 was approved by Trustees at their Awayday in January 2019. The strategy sets out the organisation's goals for the next three years:

- Provide a **grants programme** to transform children and young people's healthcare in hospitals, community healthcare settings and mental health services
- Provide a high quality **arts programme** for all children and young people receiving healthcare in hospitals, community healthcare settings and mental health services
- Develop the youth work, child and family support service provided by **The Hub** team to support more children, young people and their families
- Make a significant difference in the area of **children's mental health**, helping to improve outcomes and increase the success of early interventions
- Through collaboration, be a partner in the delivery of a highly effective **volunteer programme** throughout children's services (hospitals, community and mental health services), in line with the NHS Lothian Volunteering Strategy 2018 – 2023 "Volunteering Well", to benefit children, young people and their families
- Develop a thriving **retail community** that's both a welcoming service for children, young people and families and contributes to the charity
- Continue to support the vital activities of the **Play Team and Family Support Services** in the RHCYP and across children's services
- **Demonstrate** to a variety of audiences, including potential funders, **the difference** which ECHC makes to children, young people and their families' lives
- Have a **highly professional, skilled, happy team** who continually achieve results which deliver positive outcomes for children, young people and their families
- Deliver **exceptional fundraising**, which develops gracious relationships with supporters and enables us to raise the money we need
- Provide **excellence** in governance, management and controls; and provide effective systems and processes which support the team **to deliver results** for children, young people and their families.

The opening of the new Royal Hospital for Children and Young People in summer 2019 will mark the beginning of an exciting new chapter for ECHC. We are delighted to have been given office space by NHS Lothian within the new children's hospital and our Arts Programme Manager, Volunteer Coordinator and members of our fundraising team will be based there.

ECHC is delighted to be running the shop within the new children's hospital. We are grateful to be receiving support from Scotmid and J.W. Filshill Ltd who are assisting us in creating a new shop which will not only raise vital funds for the charity but will provide an important service to families visiting the hospital.

The current Drop in Centre will move to the new hospital and be known as 'The Hub'. The service

will be located within the building itself and will continue to offer a range of vital youth work, child and family support services.

ECHC are proud to be collaborating with Scotland's two other children's hospital charities, as well as with DC Thomson Media and Wild in Art, to bring The Oor Wullie BIG Bucket Trail (OWBBT) to Scotland in the summer of 2019. The Trail will be the first nationwide mass participation public art trail in the World and will see 200 Oor Wullie sculptures across 700 miles of the country, in the five cities of Edinburgh, Glasgow, Aberdeen, Dundee and Inverness. The sculptures are each sponsored individually by companies and there is an Education Programme which provides mini-sculptures for schools. The trail is live for eleven weeks in the summer and free to take part in. A Farewell Weekend will be held in St Andrew's Square and the sculptures will then be auctioned off to raise funds for that city's hospital charity. The event brings a range of exciting opportunities for the charity and the partnership working between the charities will continue into the future, giving us access to national partnerships which we alone are not eligible for.

To allow for the correct treatment of VAT, the income and expenditure for the Oor Wullie BIG Bucket Trail is recognised in the accounts of our trading subsidiary, Task Trading (with the exception of some initial donations and set up costs, which are recognised within our accounts).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Edinburgh Children's Hospital Charity was formed as an unincorporated association on 7 December 1992. On 1 October 2010 the assets and liabilities of the association were transferred into a company limited by guarantee, then called The Sick Kids Friends Foundation. The 'Memorandum and Articles of Association' is the governing document for the organisation and sets out the charitable purpose and governance structure. ECHC is recognised by HM Revenue & Customs as a charity and is registered with the Office of the Charity Regulator (OSCR) as a Scottish Charity with Scottish Charity Number SC 020862.

These accounts are the eighth accounts of the charity in the form of a company limited by guarantee and cover the twelve months to 31 December 2018.

### **Trustees**

The Directors of the Company (the Trustees) are responsible for the strategy and governance of the Charity and monitoring performance in line with the strategic objectives. The Trustees include members with professional experience in public sector (including health and education) and private sector (including retail, property, legal and financial services). The responsibility for delivering the strategy is delegated by the Board to the staff team.

There are currently 12 Trustees who are all volunteers. Biographies of the Trustees are given on the ECHC website. They receive no remuneration other than reasonable expenses, such as travel, should they wish to claim it. No expenses were claimed in either 2018 or 2017. When being recruited, Trustees undergo a selection process led by a delegated Governance Sub-Committee. All Trustees have a Role Description and Person Specification, sign up to the ECHC Trustee Code of Conduct and complete a Register of Interests annually. In 2016, ECHC, supported by Edinburgh Voluntary Organisations Council (EVOC) embarked on a programme of Trustee training and governance review to ensure that all Trustees were reminded of their duties and responsibilities. A Trustee Handbook was developed in 2017 to provide existing and new Trustees with helpful information about the organisation. Board Effectiveness reviews were also introduced in 2017.



The Trustees on an ongoing basis give consideration to the range of skills and experience on the Board. During the twelve months (and up to the signing of these accounts) there were the following appointments to the Board of Trustees:

- Professor Angela Thomas, a retired Paediatric Haematologist Consultant, was appointed to the Board in February 2018.
- Lynda Cowie, former Associate Nurse Director for Children and Young People in NHS Lothian, was appointed to the Board in June 2018.
- Fiona Linklater, a practising solicitor, was appointed to the Board in February 2019.

### **Decision Making**

The Trustees meet regularly to monitor progress, decide on applications and receive reports. A schedule of meetings is agreed annually. The Trustees approved the current Strategy in January 2019 and on an annual basis a budget for income and expenditure is approved. Responsibility for delivering the strategy is delegated to the Chief Executive and staff as detailed in the Scheme of Delegation and Sub-Committee Terms of Reference. Regular reports on progress are given at Trustee meetings. An annual Trustee Awayday to consider the ongoing suitability of the strategy is held each year.

### **Management**

The charity is led by the Chief Executive and has two senior managers, the Director of Fundraising and Marketing; and the Director of Operations and Finance.

### **Organisational structure**

The staff team is made up of:

- The Chief Executive
- Fundraising and marketing team
- Finance and operations team
- An Arts Programme Manager and an Activities Coordinator
- A Hub Manager and team of Project Workers, Sessional Staff and Complementary Therapists
- A Shop Manager and team
- Admin support

Since year end, the following staff have been recruited:

- Arts and Activities Coordinator (weekends)

The team comprises twelve full time staff and fourteen part-time on average throughout the year.

### **Restructure and salary review**

The Trustees approved the ECHC Strategy for 2016-2018 at their meeting in June 2015, along with the associated Financial Plan. It was agreed at this meeting that in order to deliver the strategic outcomes of the Strategy a review of organisational structure was required. This led to the creation of the current Fundraising and Marketing team structure. At their meeting in November 2016, the Trustees approved a proposal to conduct a further restructure to create a Finance and Operations function. This took effect from April 2017.

A salary review in September 2015 was conducted and a new pay scale introduced. In considering this, the CEO benchmarked against a number of charities, including two with similar purpose; used online salary comparison sites; and considered the scope and salary of similar posts advertised in sector recruitment sites. The pay of senior management was subject to the same approach. However, the remuneration of the CEO is benchmark, considered and agreed by the Chair and Trustees.

### **Connected Bodies**

Task Trading Limited is a wholly owned subsidiary company through which the trading activities for Edinburgh Children's Hospital Charity are carried on. Task Trading Limited shares its principal address with Edinburgh Children's Hospital Charity. Gross income for the year to 31 December 2018 amounted to £211,910 (£117,737 in 2017) and the net profit to be gifted to Edinburgh Children's Hospital Charity for the year to 31 December 2018 was £29,495 (£18,483 in 2017). The Sick Kids Friends (Little France) Limited was set up in December 2010 and has not traded.

### **Relationship between the Charity and Related Parties**

- Task Trading Ltd was set up as the trading company of the charity and donates its profits to the charity under the Gift Aid Scheme on an annual basis.
- Three Trustees, Lindsay Gardiner (Chair), Gordon MacKinlay and John Brodie are directors of Task Trading Ltd. The CEO of ECHC, Roslyn Neely, is also a director of Task Trading.
- Two Trustees, Lindsay Gardiner (Chair) and Suzanne Wilson are directors of The Sick Kids Friends (Little France) Limited, as is the CEO of ECHC, Roslyn Neely.
- One Trustee, Paul Leonard, is employed by NHS Lothian.
- One Trustee, John Brodie, is CEO of Scotmid who have provided significant support to Task Trading in designing the new shop, free of charge. This fit out will be recognised in the 2019 accounts, when the work is complete and the value is known.

### **Auditors**

A resolution to re-appoint MHA Henderson Loggie will be put to members at the Annual General Meeting. So far as each Trustee is aware, there is no relevant audit information of which the auditors are unaware. Each Trustee has taken the appropriate steps to make themselves aware of such information and to establish that the auditors are aware of it. The Trustees' report is prepared in accordance with special provisions of the Companies Act 2006 relating to small companies.

Approved by the Trustees and authorised for signature by:



**Lindsay Gardiner**  
**Chair**  
**29 April 2019**

## Statement of the Trustees' Responsibility in respect of the Accounts

The Trustees are responsible for preparing the Report of the Board of Trustees and the financial statements in accordance with applicable law and regulations.

Law applicable to incorporated charities in Scotland requires the Trustees to prepare an annual report and financial statements for each financial period in accordance with applicable law and regulations. Under that law the Trustees prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the group at the end of the period and of its financial activities including its income and expenditure during the period then ended.

In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity and the group will continue in operation.

The Trustees are responsible for keeping proper and adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the UK, governing the preparation and dissemination of financial statements, may differ from legislation in other jurisdictions of accounts may differ from legislation in other jurisdictions.

**Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity**

**Opinion**

We have audited the financial statements of Edinburgh Children's Hospital Charity Limited (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 December 2018 which comprise the Group and Parent Charitable Company Statements of Financial Activities, the Group and Parent Charitable Company Statements of Financial Position, the Group and Parent Charitable Company Cash Flow Statements and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 December 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended)

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees' have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a year of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the Trustees' report, other than the financial statements and our auditor's report thereon. The Trustees' are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be

**Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity**

materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

the information given in the Trustees' Report which includes the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and the Trustees' Report which includes the Directors' Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report which includes the Directors' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of directors**

As explained more fully in the Trustees' Responsibilities Statement, the trustees' (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustees Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder

## Edinburgh Children's Hospital Charity

### Independent auditor's report to the Trustees and Members of Edinburgh Children's Hospital Charity

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charity's trustees', as a body, in accordance with Section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the members and the charity's trustee's those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its directors as a body, for our audit work, for this report, or for the opinions we have formed.



**James Davidson** (Senior Statutory Auditor)

For and on behalf of MHA Henderson Loggie

Chartered Accountants

Statutory Auditor

Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

11 -15 Thistle Street

Edinburgh

EH2 1DF

Date: 29 April 2019

MHA Henderson Loggie is a trading name of Henderson Loggie LLP



# Edinburgh Children's Hospital Charity

## Consolidated Income and Expenditure Account and Statement of Financial Activities for the year ended 31 December 2018

		Year to 31 December 2018			Year to 31 December 2017		
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Income:</b>							
Donations and Legacies	2	1,861,956	428,662	2,290,618	1,299,382	337,415	1,636,797
Other Income	3	-	-	-	25,000	-	25,000
Other Trading Activities	4	210,535	-	210,535	117,737	-	117,737
Income from Investments	5	7,291	-	7,291	5,231	-	5,231
<b>Total Income</b>		<b>2,079,782</b>	<b>428,662</b>	<b>2,508,444</b>	<b>1,447,350</b>	<b>337,415</b>	<b>1,784,765</b>
<b>Expenditure</b>							
Expenditure on Raising Funds	6,7,8	633,197	76,925	710,122	488,001	67,630	555,631
Expenditure on Charitable Activities	9	466,390	578,325	1,044,715	917,454	708,011	1,625,465
<b>Total expenditure</b>		<b>1,099,587</b>	<b>655,250</b>	<b>1,754,837</b>	<b>1,405,455</b>	<b>775,641</b>	<b>2,181,096</b>
<b>Net Income / (Expenditure)</b>		<b>980,195</b>	<b>(226,588)</b>	<b>753,607</b>	<b>41,895</b>	<b>(438,226)</b>	<b>(396,331)</b>
Transfers between funds	12	(357,767)	357,767	-	(348,041)	348,041	-
<b>Net movement in funds</b>		<b>622,428</b>	<b>131,179</b>	<b>753,607</b>	<b>(306,146)</b>	<b>(90,185)</b>	<b>(396,331)</b>
<b>Reconciliation of funds</b>							
Total funds brought forward at 1 January 2018		1,088,035	476,474	1,564,509	1,394,181	566,659	1,960,840
<b>Total funds carried forward</b>		<b>1,710,463</b>	<b>607,653</b>	<b>2,318,116</b>	<b>1,088,035</b>	<b>476,474</b>	<b>1,564,509</b>

## Edinburgh Children's Hospital Charity

### Income and Expenditure Account and Statement of Financial Activities for the year ended 31 December 2018

	Year to 31 December 2018			Year to 31 December 2017 restated		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Income:</b>						
Donations and Legacies	1,880,439	428,662	2,309,101	1,317,142	337,415	1,654,557
Other Income	9,270	-	9,270	25,000	-	25,000
Income from Investments	7,291	-	7,291	5,231	-	5,231
<b>Total Income</b>	<b>1,897,000</b>	<b>428,662</b>	<b>2,325,662</b>	<b>1,347,373</b>	<b>337,415</b>	<b>1,684,788</b>
<b>Expenditure</b>						
Expenditure on Raising Funds	461,426	76,925	538,351	388,747	67,630	456,377
Expenditure on Charitable Activities	466,390	578,325	1,044,715	917,454	708,011	1,625,465
<b>Total Expenditure</b>	<b>927,816</b>	<b>655,250</b>	<b>1,583,066</b>	<b>1,306,201</b>	<b>775,641</b>	<b>2,081,842</b>
<b>Net Income / (Expenditure)</b>	<b>969,184</b>	<b>(226,588)</b>	<b>742,596</b>	<b>41,172</b>	<b>(438,226)</b>	<b>(397,054)</b>
Transfers between funds	(357,767)	357,767	-	(348,041)	348,041	-
<b>Net movement in funds</b>	<b>611,417</b>	<b>131,179</b>	<b>742,596</b>	<b>(306,869)</b>	<b>(90,185)</b>	<b>(397,054)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward at 1 January 2018	1,069,552	476,474	1,546,026	1,376,421	566,659	1,943,080
<b>Total funds carried forward</b>	<b>1,680,969</b>	<b>607,653</b>	<b>2,228,622</b>	<b>1,069,552</b>	<b>476,474</b>	<b>1,546,026</b>

# Edinburgh Children's Hospital Charity

## Balance Sheet at 31 December 2018

		Group		Charity	
		31 December	31 December	31 December	31 December
		2018	2017	2018	2017
		£	£	£	restated
Notes					£
<b>CURRENT ASSETS</b>					
		34,588	15,687	20,818	4,940
Stock					
Debtors	13	1,124,676	163,204	1,085,858	163,200
Cash at bank and in hand		1,411,332	1,588,559	1,308,737	1,571,947
<b>CURRENT ASSETS</b>					
		2,570,596	1,767,450	2,415,413	1,740,087
Other grants and creditors	14	(252,480)	(202,941)	(126,791)	(194,061)
<b>CREDITORS: amounts falling due within one year</b>		<b>(252,480)</b>	<b>(202,941)</b>	<b>(126,791)</b>	<b>(194,061)</b>
<b>NET CURRENT ASSETS</b>		<b>2,318,116</b>	<b>1,564,509</b>	<b>2,288,622</b>	<b>1,546,026</b>
<b>NET ASSETS</b>		<b>2,318,116</b>	<b>1,564,509</b>	<b>2,288,622</b>	<b>1,546,026</b>
Net assets comprising:					
<b>Restricted funds</b>	11,12	<b>607,653</b>	476,474	<b>607,653</b>	476,474
Unrestricted funds	12	1,074,731	249,837	1,045,237	231,354
Operating fund	10,12	518,284	483,425	518,284	483,425
Designated funds	10,12	117,448	354,773	117,448	354,773
<b>Total unrestricted funds</b>		<b>1,710,463</b>	<b>1,008,035</b>	<b>1,680,969</b>	<b>1,069,552</b>
		<b>2,318,116</b>	<b>1,564,509</b>	<b>2,288,622</b>	<b>1,546,026</b>

These accounts have been prepared in accordance with special provisions of the Companies Act 2006 relating to small companies.

These accounts were approved and authorised for issue by the Trustees on 29 April 2019 and signed on their behalf by:



**Lindsay Gardiner**  
Chair

# Edinburgh Children's Hospital Charity

## Consolidated Statement of Cash Flows

	Year to 31 December 2018 £	Year to 31 December 2017 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	(184,518)	(469,595)
<b>Cash flows from investing activities</b>	<b>7,291</b>	<b>5,231</b>
Dividends, interest and rents from investments		
<b>Net cash provided by investing activities</b>	<b>7,291</b>	<b>5,231</b>
<b>Change in cash and cash equivalents in the reporting period</b>	<b>(177,227)</b>	<b>(464,364)</b>
Cash and cash equivalents at the beginning of the year	1,588,559	2,052,923
<b>Total cash and cash equivalents at the end of the year</b>	<b>1,411,332</b>	<b>1,588,559</b>

### Notes to the statement of cash flows

	Year to 31 December 2018 £	Year to 31 December 2017 £
<b>Note a - Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>		
<b>Net income/(expenditure) for the year</b>	<b>753,607</b>	<b>(396,331)</b>
<b>Adjustments for:</b>		
Dividends, interest and rents from investments	(7,291)	(5,231)
(Increase) in stock	(18,901)	(2,894)
(Increase) in debtors	(961,472)	(131,884)
Increase in creditors	49,539	66,745
<b>Net Cash used in Operating Activities</b>	<b>(184,518)</b>	<b>(469,595)</b>

	At start of year £	Cash Flow £	Non-cash changes £	At end of year £
<b>Note b - Analysis of cash and cash equivalents</b>				
Cash at bank	1,588,559	(177,227)	-	1,411,332
<b>Net funds</b>	<b>1,588,559</b>	<b>(177,227)</b>	<b>-</b>	<b>1,411,332</b>

# Edinburgh Children's Hospital Charity

## Charity Statement of Cash Flows

	Year to 31 December 2018 £	Year to 31 December 2017 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	(270,501)	(472,238)
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	7,291	5,231
<b>Net cash provided by investing activities</b>	<u>7,291</u>	<u>5,231</u>
<b>Change in cash and cash equivalents in the reporting period</b>	<u>(263,210)</u>	<u>(467,007)</u>
Cash and cash equivalents at the beginning of the year	1,571,947	2,038,954
<b>Total cash and cash equivalents at the end of the year</b>	<u><b>1,308,737</b></u>	<u><b>1,571,947</b></u>

### Notes to the statement of cash flows

	Year to 31 December 2018 £	Year to 31 December 2017 restated £
<b>Note a - Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>		
Net income/(expenditure) for the year	742,596	(397,054)
<b>Adjustments for:</b>		
Dividends, interest and rents from investments	(7,291)	(5,231)
(Increase) in stock	(15,878)	(4,940)
(Increase) in debtors	(922,658)	(130,920)
Increase/(decrease) in creditors	(67,270)	65,907
<b>Net Cash used in Operating Activities</b>	<u><b>(270,501)</b></u>	<u><b>(472,238)</b></u>

	At start of year £	Cash Flow £	Non-cash changes £	At end of year £
<b>Note b - Analysis of cash and cash equivalents</b>				
Cash at bank	1,571,947	(263,210)	-	1,308,737
<b>Net funds</b>	<u><b>1,571,947</b></u>	<u><b>(263,210)</b></u>	<u><b>-</b></u>	<u><b>1,308,737</b></u>

## **1. ACCOUNTING POLICIES**

### **Basis of preparation**

The financial statements have been prepared under the historic cost convention. The charity is a public benefit entity and a company limited by guarantee, incorporated in Scotland with the registered office as noted on page 49. The financial statements are compliant with the charity's Articles, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, the Companies Act 2006, the Statement of Recommended Practice FRS102 (SORP FRS102) "Accounting and Reporting by Charities" (revised 2015) and in accordance with Financial Reporting Standard 102 (FRS102). The principal accounting policies adopted in the preparation of the financial statements are set out below.

### **Going Concern**

These accounts have been prepared on a going concern basis. There are no material uncertainties that exist or material changes in the way the charity operates. The Trustees consider it is appropriate to prepare accounts on a going concern basis. Further detailed information is given on page 19.

### **Group financial statements**

These financial statements consolidate the results of the charity and its wholly owned subsidiary Task Trading Limited on a line by line basis incorporating income and expenditure under activities and expenditure on raising funds respectively.

### **Critical accounting judgements and estimation uncertainty**

In preparing the financial statements, the Trustees are required to make judgements, estimates and assumptions, which may affect reported income, expenses, assets and liabilities. The estimates and associated assumptions are based on historical experience and other factors considered relevant. Actual results may differ from such estimates. Judgements made in preparing these financial statements comprise:

- The assessment of leases to determine whether the risks and rewards of ownership remain with the lessor or are transferred to the Charity.

### **Recognition of income**

Donations and legacies income also includes gifts and grants that provide core funding or are of a general nature is recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income tax reclaims are recognised when claimed.

### **Gifts in kind**

Where gifts in kind are donated for the purposes of auction or other sale the proceeds from the auction are included in the donations and legacies figures in the Statement of Financial Activities.

Where goods or services are donated directly to Edinburgh Children's Hospital Charity these are included in the Statement of Financial Activities if the value is known with any certainty. If there is uncertainty over the quantification of donations these are noted in the financial statements, if significant. Where goods are held for distribution to beneficiaries they are held in stock at fair value.

The general volunteer time of the volunteers is not recognised.

### **Grants payable**

Grants awarded are recognised in full in the period in which they are payable.

### **Expenditure on Raising Funds**

The expenditure on raising funds consists of direct expenditure, trading activity costs, investment management costs and an apportionment of overhead and support costs as shown in note 7.

### **Charitable activities**

Expenditure on charitable activities includes grants made, and an apportionment of overhead and support costs as shown in note 7.



**1. ACCOUNTING POLICIES** *(continued)*

**Pensions**

The charity operates a defined contribution pension scheme. The amount charged to the income and expenditure account represents the contribution payable to the scheme in respect of the accounting period.

**Capital items**

Capital items acquired for the office or for the Drop In Centre which individually have a cost or value of less than £5,000 are written off in the financial period of purchase.

**Stocks**

Stocks are stated at the lower of cost incurred in bringing each product to its present location and condition or net realisable value.

**Debtors**

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of twelve months or less from the date of acquisition or opening of the deposit or similar account.

**Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Financial Instruments**

The group only has basic financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**VAT policy**

Edinburgh Children's Hospital Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate. However, Task Trading Limited is registered for VAT and accordingly its income and expenditure are stated net of VAT.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds which have been granted by the Trustees for particular purposes from which the expenditure has not been incurred. Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Transfers between restricted funds are made where special purpose activities are continuing but the delivery has changed due to the closure of, for example, a ward. Such transfers are separately disclosed in note 11. Where other transfers are required the reasons are noted in the appropriate funds note.

## Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

### 2. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Year to 31 December 2018 Total	Year to 31 December 2017 Total
	£	£	£	£
Corporate	181,832	26,045	207,877	323,773
Individuals	1,059,550	10,629	1,070,179	304,354
Community	195,768	108,158	303,926	366,838
Events	159,477	40,460	199,937	188,894
Sports challenges	172,544	18,444	190,988	224,640
Trusts and Foundations	2,695	100,491	103,186	60,036
Major Donors	38,090	124,435	162,525	168,262
OWBBT donations	52,000	-	52,000	-
	<b>1,861,956</b>	<b>428,662</b>	<b>2,290,618</b>	<b>1,636,797</b>

### 3. OTHER INCOME AND VAT REFUND

During 2018, as a result of the increased activity in our subsidiary Task Trading, we made the decision to charge management fees to Task Trading of £9,270.

In August 2017 we moved to new offices. The previous tenant gave us £25,000 as a contribution towards the legal costs, the wear and tear they had built up while renting, and our initial rent.

### 4. OTHER TRADING ACTIVITIES

	Year to 31 December 2018 £	Year to 31 December 2017 £
Shop turnover	157,817	117,737
OWBBT turnover	46,718	-
Other sponsorship income	6,000	-
	<b>210,535</b>	<b>117,737</b>

Incoming resources from trading activities are stated net of value added tax and represent the value of sales made in the course of Task Trading Limited's activity.

### 5. INCOME FROM INVESTMENTS

	Year to 31 December 2018 £	Year to 31 December 2017 £
Interest from cash deposits	7,291	5,231

**6. STAFF COSTS**

	Year to 31 December 2018	Year to 31 December 2017
	£	£
Salaries	623,774	450,200
Social security costs	53,680	39,145
Pension costs	20,757	15,719
	<b>698,211</b>	<b>505,064</b>

The team comprises twelve full time staff and fourteen part-time (eight and ten in 2017).

A defined contribution pension scheme for all staff was introduced on 1 October 2011. At 31 December 2018 £2,595 was due to be paid (2017: £1,843).

No Trustees received any remuneration during the year (nil in 2017). No trustees received any reimbursement of expenses during the year (nil in 2017). Trustee indemnity insurance was provided during the period at a cost of £786 (£773 in 2017).

In line with the Statement of Recommended Practice for Charities, the allocation of staff costs between fundraising, charitable activities and governance is shown in Note 7.

The total remuneration for key management during the year was £159,899 including employers' national insurance of £16,334 (2017: £157,650 including employers' national insurance of £15,317). During the year no employee received annual emolument between £60,000 and £70,000 (one between £60,000 and £70,000 in 2017).

# Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

## 7. ALLOCATION OF COSTS

		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2018 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	306,045	31,793	287,403	72,970	698,211
Special events	2	81,186	-	-	-	81,186
Promotional	2	11,294	-	-	-	11,293
OWBBT set up costs	2	4,754	-	-	-	4,754
Other direct fundraising costs	2	44,731	-	-	-	44,731
Travel	3	2,426	-	2,278	579	5,283
Postage and communications	3	6,148	-	5,773	1,466	13,387
Computer expenses and maintenance	2	11,895	-	-	-	11,895
Office expenses and other items	4	20,219	13,908	18,988	4,821	57,936
Premises costs	3	29,622	-	27,818	7,063	64,503
Audit fee	2	-	1,060	-	8,400	9,460
Other professional fees	3	18,656	-	17,520	4,448	40,624
<b>Total</b>		<b>536,976</b>	<b>46,761</b>	<b>359,780</b>	<b>99,747</b>	<b>1,043,264</b>
<b>Allocation</b>						
Restricted funds		76,925	-	220,187	-	297,112
Unrestricted funds		460,051	46,761	139,593	99,747	746,152
		<b>536,976</b>	<b>46,761</b>	<b>359,780</b>	<b>99,747</b>	<b>1,043,264</b>

Costs are allocated as follows:

- 1 Time allocation
- 2 Direct attribution
- 3 Allocation based on staff costs
- 4 Direct attribution to activities for generating funds and the remainder allocated on staff costs

Included within expenditure is £1,660 of non-audit fees paid to the auditor (2017: £1,045).

# Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

## 7. ALLOCATION OF COSTS (continued)

		Expenditure on Raising Funds	Fundraising trading	Charitable activities	Governance	Year to 31 December 2017 Total
	Basis	£	£	£	£	£
Staff costs (see note 6)	1	220,147	11,295	206,934	66,688	505,064
Special events	2	69,874	-	-	-	69,874
Promotional	2	16,056	-	-	-	16,056
Other direct fundraising costs	2	58,429	-	-	-	58,429
Travel	3	3,222	-	3,028	976	7,226
Postage and communications	3	5,093	-	4,788	1,543	11,424
Computer expenses and maintenance	2	10,215	-	-	-	10,215
Office expenses and other items	4	32,324	4,736	30,385	9,792	77,237
Premises costs	3	25,439	-	23,913	7,706	57,058
Audit fee	2	-	1,030	-	8,160	9,190
Other professional fees	3	15,578	-	14,643	4,719	34,940
<b>Total</b>		<b>456,377</b>	<b>17,061</b>	<b>283,691</b>	<b>99,584</b>	<b>856,713</b>
<b>Allocation</b>						
Restricted funds		67,630	-	131,633	-	199,263
Unrestricted funds		388,747	17,061	152,058	99,584	657,450
		<b>456,377</b>	<b>17,061</b>	<b>283,691</b>	<b>99,584</b>	<b>856,713</b>

## Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

### 8. EXPENDITURE ON RAISING FUNDS

	Unrestricted	Restricted	Year to 31 December 2018 Total	Year to 31 December 2017 Total
	£	£	£	£
Expenditure on Raising Funds (note 7)	460,051	76,925	536,976	456,377
Fundraising trading:				
Costs of goods sold	105,320	-	105,320	82,193
Costs of raising OWBBT sponsorship income	21,065	-	21,065	
Costs allocated to fundraising trading (note 7)	46,761	-	46,761	17,061
	173,146	-	173,146	99,254
Total expenditure on raising funds	633,197	76,925	710,122	555,631

To the extent that the costs attributable to generating donations and legacies are not directly attributable between unrestricted and restricted funds, they are allocated in direct proportion to donations and legacies received. The costs attributed to fundraising trading all relate to unrestricted funds.

### 9. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Year to 31 Dec 2018 Total	Year to 31 Dec 2017 Total
	£	£	£	£
<b>Grants and donations:</b>				
Arts Programme	-	-	-	25,118
Arts Therapists Pilot	-	32,724	32,724	-
Art Therapy	9,200	-	9,200	20,481
Biofeedback Machine	-	7,227	7,227	-
CAMHS new unit inpatient bedrooms enhancements	-	-	-	99,840
CAMHS Courtyards enhancements	-	-	-	30,785
Cerebral Palsy Integrated Pathway Scotland	-	7,200	7,200	7,200
ECHC Nurse Specialist	34,408	176	34,584	34,138
Child Protection Unit enhancement	-	-	-	40,000
Clinical Teacher to support migration	41,496	-	41,496	13,599
Clowndoctors	-	-	-	17,000
Critical Care Manikins	-	-	-	16,729
Crohn's Research	-	43,700	43,700	-
Drop In Centre	-	7,549	7,549	131,012
Drop In Centre Guided Self Help	-	16,311	16,311	13,178
Endoscopic Imaging System	-	-	-	49,500
Family Support	22,095	1,720	23,815	33,768
Flexible Endoscope	-	18,974	18,974	-
Hospital Passport Assistant Psychologist	4,368	-	4,368	8,442
Inpatient support chairs	-	-	-	8,115
International Paediatric Neurosurgery Conference	-	-	-	7,249



**9. EXPENDITURE ON CHARITABLE ACTIVITIES (continued)**

			Year to 31 Dec 2018	Year to 31 Dec 2017
	Unrestricted £	Restricted £	Total £	Total £
<b>Grants and donations:</b>				
KidsBrainIT	-	35,000	35,000	-
Kindred Counselling Service	-	-	-	9,000
Kindred Support Project	-	-	-	39,000
Memory Box supplies	-	6,197	6,197	3,836
Music Therapy	-	-	-	7,482
New Hospital enhancements	-	-	-	316,394
Out of area placement expenses	-	-	-	5,000
Paediatric Cardiac Analyser	-	-	-	38,120
Paediatric Ultrasound Probe	5,100	2,000	7,100	-
Play Department	-	5,002	5,002	7,088
Play Specialist Training Courses	2,194	4,300	6,494	6,609
Epilepsy Screening Methodology	-	22,438	22,438	24,760
Self Management Workshops	-	-	-	26,951
Study on Parental Group Sleep Education in young children with Down Syndrome	14,701	-	14,701	-
Sunndach & Calareidh Music Therapy	3,096	2,709	5,805	7,998
Therapies Ward 2	-	21,700	21,700	22,351
Therapeutic Recreation Activity Camps	-	-	-	9,200
Transitional Care Unit Project Lead	15,521	-	15,521	12,497
Social Work Department	-	10,800	10,800	7,115
Volunteer Services	31,882	-	31,882	30,994
Voluntary Services Assistant Co-ordinator	8,245	-	8,245	13,782
Youth work pilot with A&E departments and Edinburgh City Youth Café	-	10,760	10,760	-
Other grants and donations (under £5,000)	34,744	10,276	45,020	97,859
<b>Total grants and donations</b>	<b>227,050</b>	<b>266,763</b>	<b>493,813</b>	<b>1,242,190</b>
<b>Direct charitable activity</b>				
Arts Programme	-	63,889	63,889	-
The Hub	-	27,486	27,486	-
<b>Total direct charitable activity</b>	<b>-</b>	<b>91,375</b>	<b>91,375</b>	<b>-</b>
Costs attributable to charitable activities (note 7) including governance costs	239,340	220,187	459,527	383,275
<b>Total cost of charitable activities</b>	<b>466,390</b>	<b>578,325</b>	<b>1,044,715</b>	<b>1,625,465</b>

All of the grants and donations payable were to support patients, families, projects or staff at the Royal Hospital for Sick Children and other healthcare centres.

The costs attributable to charitable activities are attributed between unrestricted and restricted funds in direct proportion to charitable expenditure.

The Arts Programme and The Hub (previously known as the Drop in Centre) are now managed in house as direct charitable activity where previously they were managed through the grants process.

## 10. DESIGNATED FUNDS

In line with the Statement of Recommended Practice for Charities, £117,448 (£354,773 in 2017) has been designated for various charitable projects and £518,284 (£483,425 in 2017) equivalent to six months minimum operating costs has been designated in the Operating Fund as detailed in the 'Financial Review' on page 18.

A net transfer has been made from unrestricted funds of £38,340. This is the net effect of provisions made in the current financial period for grants approved in the period reduced by designations having been made in a previous financial year which are no longer required. This happens when specific funds are subsequently raised for the project or where the final cost is less than the designated amount.

	Funds Balance at 1 January 2018	(Payments) made during the period	Transfer from/(to) Unrestricted Funds	Funds Balance at 31 December 2018
	£	£	£	£
<b>Designated Funds</b>				
Family Support	26,667	(22,095)	1,397	5,969
Drop In Centre	10,750	(7,549)	(3,201)	-
Volunteer Services	32,500	(31,882)	6,500	7,118
Drop In Centre Guided Self Help	23,333	(16,436)	(3,609)	3,288
ECHC Nurse Specialist	36,176	(34,584)	-	1,592
Play Department	5,000	(7,264)	2,264	-
Welcome and Reward Presents	5,417	(6,211)	1,083	289
Social Work	12,000	(10,783)	(1,217)	-
Ward 2 Massage Therapy	17,041	(16,726)	(315)	-
Hospital Passport Clinical Psychologist	12,832	(4,368)	(8,464)	-
Assistant Voluntary Service Co-ordinator	8,349	(8,245)	(104)	-
Transitional Care Unit Project Lead	22,503	(15,521)	(6,982)	-
Epilepsy Screening Methodology	35,444	(22,439)	-	13,005
Clinical Teacher to Support Migration	32,000	(41,496)	9,496	-
Study on Parental Group Sleep				
Education in young children with Down Syndrome	30,995	(14,702)	-	16,293
Paediatric Ultrasound Probe	7,100	(7,100)	-	-
Arts Therapists Pilot	6,715	-	(6,715)	-
Out of area placement expenses	5,000	-	(1,000)	4,000
Wall graphics and distractions in RHYCP				
Radiology	-	-	29,630	29,630
Multiple Breath Washout in Children with Complex Respiratory Disease	-	-	10,699	10,699
Update to Software for Neuromate				
Robot for Epilepsy Surgery	-	-	6,000	6,000
Other approved grants (under 5,000)	24,951	(8,264)	2,878	19,565
<b>Designated Funds</b>	<b>354,773</b>	<b>(275,665)</b>	<b>38,340</b>	<b>117,448</b>
<b>Operating Fund</b>	<b>483,425</b>	<b>-</b>	<b>34,859</b>	<b>518,284</b>

## Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

### 10. DESIGNATED FUNDS (continued)

Further information on grants paid and accrued during the period is given in the Trustees' Report. The designated funds balance represents our commitments out of unrestricted funds for the next year.

	Funds Balance at 1 January 2017	(Payments) made during the period	Transfer from/(to) Unrestricted Funds	Funds Balance at 31 December 2017
	£	£	£	£
<b>Designated Funds</b>				
Family Support	30,000	(32,587)	29,254	26,667
Drop In Centre	120,000	(129,242)	19,992	10,750
Arts Programme	60,117	(60,235)	118	-
Clowndoctors	17,000	(17,000)	-	-
Art Therapy	30,600	(23,406)	(7,194)	-
Music Therapy in Hospital	10,505	(4,883)	(5,622)	-
Music Therapy Sunndach & Calareidh	9,120	(3,238)	(5,882)	-
Volunteer Services	39,000	(30,994)	24,494	32,500
Drop In Centre Guided Self Help	28,000	(13,178)	8,511	23,333
ECHC Nurse Specialist	37,099	(34,139)	33,216	36,176
Play Department	6,000	(1,735)	735	5,000
Welcome and Reward Presents	6,500	(2,704)	1,621	5,417
Social Work	7,000	(4,815)	9,815	12,000
Fish Tanks	5,000	(2,305)	(1,059)	1,636
Ward 2 Massage Therapy	6,741	-	10,300	17,041
Hospital Passport Clinical Psychologist	12,814	(8,442)	8,460	12,832
Kindred Support Project	39,000	(39,000)	-	-
Kindred Counselling	9,000	(9,000)	-	-
CAMHS	10,000	(10,511)	511	-
Assistant Voluntary Serv Co-ordinator	13,820	(13,782)	8,311	8,349
Transitional Care Unit Project Lead	20,417	(12,497)	14,583	22,503
Epilepsy Screening Methodology	33,653	(24,660)	26,451	35,444
Enhancement of Child Protection Unit	40,000	(40,000)	-	-
Clinical Teacher to Support Migration	32,000	(13,599)	13,599	32,000
Lothian Self Management Project	26,951	(26,951)	-	-
Study on Parental Group Sleep	-	-	-	-
Education in young children with Down Syndrome	-	-	30,995	30,995
Paediatric Ultrasound Probe	-	-	7,100	7,100
Arts Therapists Pilot	-	-	6,715	6,715
Out of area placement expenses	-	-	5,000	5,000
Other approved grants (under 5,000)	20,320	(11,546)	14,541	23,315
New Hospital (VAT refunds)	249,020	(283,225)	34,205	-
<b>Designated Funds</b>	<b>919,677</b>	<b>(853,674)</b>	<b>288,770</b>	<b>354,773</b>
<b>Operating Fund</b>	<b>282,332</b>	<b>-</b>	<b>201,093</b>	<b>483,425</b>

## 11. RESTRICTED FUNDS

Restricted funds are funds received which are earmarked by the donor for a specific ward, department or project.

	Funds Balance at 1 January 2018	Transfers between Funds	Transfer from (to) Unrestricted Funds	Income during the period	Payments and Grants during the period	Funds Balance at 31 December 2018
	£	£	£	£	£	£
Arts Programme	-	(3,344)	42,900	10,700	(39,556)	10,700
Bill Manson Scholarship	14,125	-	-	-	(2,697)	11,428
Billy Macdougall Memorial	20,678	-	-	10	(20,000)	688
CAMHS Lauriston Building	-	-	-	70,000	-	70,000
CAMHS Therapeutic Work	26,012	-	12,067	99	(32,724)	5,454
Chronic Fatigue	12,261	-	-	-	-	12,261
Craig Gowans Memorial Trust	13,737	-	-	11,698	-	25,435
Intensive Care & High Dependency	44,999	-	-	1,163	(15,396)	30,766
Crohn's Disease Research	56,495	-	-	40,459	(43,700)	53,254
The Hub	-	-	34,434	601	(35,035)	-
Epilepsy Research Fund	-	-	22,438	-	(22,438)	-
Guided Self Help	-	-	16,436	-	(16,436)	-
Jess Mackie Fund	-	-	-	34,621	(3,230)	31,391
Memory Boxes	10,808	-	-	5,128	(6,947)	8,989
Neurology	10,533	-	-	-	(3,600)	6,933
New Hospital Enhancements	93,848	-	(118,533)	127,828	-	103,143
Orthopaedic / Spinal	34,730	-	-	7,187	(3,728)	38,189
Psychology Adding Value: Epilepsy	-	-	-	-	-	-
Screening	-	-	-	15,000	-	15,000
Social Work	835	-	10,783	5,017	(11,635)	5,000
Ward 2	-	1,293	16,726	5,529	(21,700)	1,848
Ward 7 Neurology	15,625	-	-	15,728	(18,975)	12,378
Youth Work Pilot Fund	-	-	-	10,760	(10,760)	-
Other funds (under £10,000)	121,788	2,051	23,404	67,134	(49,581)	164,796
<b>Subtotal</b>	<b>476,474</b>	<b>-</b>	<b>60,655</b>	<b>428,662</b>	<b>(358,138)</b>	<b>607,653</b>
Raising funds apportioned*	-	-	76,925	-	(76,925)	-
Charitable activities apportioned*	-	-	220,187	-	(220,187)	-
<b>Total Restricted Funds</b>	<b>476,474</b>	<b>-</b>	<b>357,767</b>	<b>428,662</b>	<b>(655,250)</b>	<b>607,653</b>

\*These are the costs apportioned to restricted funds per note 7. They are deemed to have been applied to restricted funds in the statement of financial activities but are not charged against each separate restricted fund.

Transfers were made from Unrestricted Funds to Restricted Funds in instances where grant expenditure exceeded the amount available in a Restricted Fund. Transfers have also been made between Funds where this has been considered appropriate or agreed with the fund holder.

In the 2015 accounts, it was necessary to transfer £2,241,170 from Unrestricted Funds to cover the accrued costs of the New Hospital Enhancements. Following additional income in 2018 towards these projects, it was possible in 2018 to restate £118,533 back to Unrestricted Funds.

# Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

## 11. RESTRICTED FUNDS (continued)

	Funds Balance at 1 January 2017	Transfers between Funds	Transfer from (to) Unrestricted Funds	Income during the period	Payments and Grants during the period	Funds Balance at 31 December 2017
	£	£	£	£	£	£
Arts Programme	-	-	39,059	4,431	(43,490)	-
Bill Manson Scholarship	15,385	-	-	1,250	(2,510)	14,125
Billy Macdougall Memorial	19,401	-	-	1,277	-	20,678
Calareidh Fund	-	-	953	15,392	(7,499)	8,846
CAMHS Therapeutic Work	30,000	-	-	-	(3,988)	26,012
Cardiology Congenital Heart Disease	7,750	-	30,369	-	(38,119)	-
Chronic Fatigue	12,261	-	-	-	-	12,261
Clowndoctors	-	-	16,900	100	(17,000)	-
Craig Gowans Memorial Trust	-	-	-	13,737	-	13,737
Intensive Care & High Dependency	48,381	(5,800)	-	16,080	(13,662)	44,999
Crohn's Disease Research	17,375	-	-	39,120	-	56,495
Drop In Centre	-	-	129,242	1,770	(131,012)	-
Epilepsy Research Fund	-	-	24,660	100	(24,760)	-
Guided Self Help	-	-	13,178	-	(13,178)	-
Kidsnet	11,916	-	-	-	(1,933)	9,983
Memory Boxes	2,079	25	2,158	10,382	(3,836)	10,808
Neurology	11,818	-	-	-	(1,285)	10,533
New Hospital Enhancements	244,837	-	(133,456)	146,261	(163,794)	93,848
Orthopaedic / Spinal	28,061	-	-	7,946	(1,277)	34,730
Play Department	-	-	3,226	11,877	(13,215)	1,888
Ward 2	-	5,996	-	16,848	(22,844)	-
Ward 7 Neurology	21,102	-	-	12,272	(17,749)	15,625
Other funds (under £10,000)	96,293	(221)	22,489	38,572	(55,227)	101,906
<b>Subtotal</b>	<b>566,659</b>	<b>-</b>	<b>148,778</b>	<b>337,415</b>	<b>(576,378)</b>	<b>476,474</b>
Raising funds apportioned*	-	-	67,630	-	(67,630)	-
Charitable activities apportioned*	-	-	131,633	-	(131,633)	-
<b>Total Restricted Funds</b>	<b>566,659</b>	<b>-</b>	<b>348,041</b>	<b>337,415</b>	<b>(775,641)</b>	<b>476,474</b>

In the 2015 accounts, it was necessary to transfer £2,241,170 from Unrestricted Funds to cover the accrued costs of the New Hospital Enhancements. Following additional income in 2017 towards these projects, it was possible in 2017 to restate £133,456 back to Unrestricted Funds.

## 12. FUNDS SUMMARY

The movements during the year allocated to the different funds are summarised as follows:

Group	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
<b>Funds per Balance Sheet at 31 December 2017</b>	<b>476,474</b>	<b>249,837</b>	<b>483,425</b>	<b>354,773</b>	<b>1,564,509</b>
Net Income from the Statement of Financial Activities	(226,588)	980,195	-	-	753,607
Grants paid from Designated Funds	-	275,665	-	(275,665)	-
Transfers to Designated Funds	-	(38,340)	-	38,340	-
Operating Fund movement	-	(34,859)	34,859	-	-
Transfer to Restricted funds	357,767	(357,767)	-	-	-
<b>Funds per Balance Sheet at 31 December 2018</b>	<b>607,653</b>	<b>1,074,731</b>	<b>518,284</b>	<b>117,448</b>	<b>2,318,116</b>

Charity	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
<b>Funds per Balance Sheet at 31 December 2017 (restated)</b>	<b>476,474</b>	<b>231,354</b>	<b>483,425</b>	<b>354,773</b>	<b>1,546,026</b>
Net Income from the Statement of Financial Activities	(226,588)	969,184	-	-	742,596
Grants paid from Designated Funds	-	275,665	-	(275,665)	-
Transfers to Designated Funds	-	(38,340)	-	38,340	-
Operating Fund movement	-	(34,859)	34,859	-	-
Transfer to Restricted funds	357,767	(357,767)	-	-	-
<b>Funds per Balance Sheet at 31 December 2018</b>	<b>607,653</b>	<b>1,045,237</b>	<b>518,284</b>	<b>117,448</b>	<b>2,288,622</b>

### Analysis of Net Assets

Group	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	607,653	1,074,732	518,284	117,448	2,318,116
<b>Net Assets at 31 December 2018</b>	<b>607,653</b>	<b>1,074,732</b>	<b>518,284</b>	<b>117,448</b>	<b>2,318,116</b>
	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	476,474	249,837	483,425	354,773	1,564,509
<b>Net Assets at 31 December 2017</b>	<b>476,474</b>	<b>249,837</b>	<b>483,425</b>	<b>354,773</b>	<b>1,564,509</b>



## 12. FUNDS SUMMARY (continued)

### Analysis of Net Assets (continued)

Charity	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets	607,653	1,045,237	518,284	117,448	2,288,622
<b>Net Assets at 31 December 2018</b>	<b>607,653</b>	<b>1,045,237</b>	<b>518,284</b>	<b>117,448</b>	<b>2,288,622</b>
	Restricted Funds £	Unrestricted Funds £	Operating Fund £	Designated Fund £	Total Funds £
Net Current assets (restated)	476,474	231,354	483,425	354,773	1,546,026
<b>Net Assets at 31 December 2017</b>	<b>476,474</b>	<b>231,354</b>	<b>483,425</b>	<b>354,773</b>	<b>1,546,026</b>

## 13. DEBTORS

	Group		Charity	
	31 December 2018	31 December 2017	31 December 2018	31 December 2017 restated
	£	£	£	£
Interest Receivable	313	208	313	208
Trade debtors	35,510	-	-	-
Accrued legacies	913,336	16,336	913,336	16,336
Prepayments and accrued income	175,517	146,660	171,536	146,487
	<b>1,124,676</b>	<b>163,204</b>	<b>1,085,185</b>	<b>163,031</b>
Due from Task Trading Limited:				
- Balance of Task Trading A/c at 31 December	-	-	673	169
	<b>1,124,676</b>	<b>163,204</b>	<b>1,085,858</b>	<b>163,200</b>

## 14. CREDITORS: amounts falling due within one year

	Group		Charity	
	31 December 2018	31 December 2017	31 December 2018	31 December 2017
	£	£	£	£
Trade creditors	68,264	24,710	28,028	20,288
PAYE/NIC due to HMRC	16,647	12,571	14,988	12,571
Deferred income	61,572	-	-	-
Other grants due	47,616	126,830	47,616	126,830
Other creditors	39,508	36,380	36,159	34,372
VAT due to HMRC	18,873	2,450	-	-
	<b>252,480</b>	<b>202,941</b>	<b>126,791</b>	<b>194,061</b>

Deferred income includes sponsorship income where the condition for recognition will be met in future periods.

## Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

### 15. COMMITMENTS UNDER OPERATING LEASES

At 31 December 2018 the charity had annual commitments under non-cancellable operating leases as set out below:

	Group and Charity	
	31 December 2018	31 December 2017
	Buildings	Buildings
	£	£
Operating leases which expire		
Within 1 year	36,317	36,317
Within 2 to 5 years	145,267	145,267
Over 5 years	15,132	51,449
	<u>196,716</u>	<u>233,033</u>

The total lease payments recognised as an expense is £36,317 (2017: £21,185).

### 16. FINANCIAL INSTRUMENTS

Group	2018 £	2017 £
<b>Financial assets that are debt instruments</b>		
Measured at amortised cost	35,510	-
	<u>          </u>	<u>          </u>
<b>Financial liabilities measured at amortised cost</b>	(155,388)	(187,920)
	<u>          </u>	<u>          </u>

Financial assets that are debt instruments measured at amortised cost are made up of trade debtors. Financial liabilities measured at amortised cost are made up of trade creditors, accruals and other creditors

Charity	2018 £	2017 £
<b>Financial assets that are debt instruments</b>		
Measured at amortised cost	673	169
	<u>          </u>	<u>          </u>
<b>Financial liabilities measured at amortised cost</b>	(111,803)	(181,490)
	<u>          </u>	<u>          </u>

Financial assets that are debt instruments measured at amortised cost are made up of amounts owed by group undertakings

Financial liabilities measured at amortised cost are made up of trade creditors, accruals and other creditors.

## Edinburgh Children's Hospital Charity

Notes to the financial statements for the year ended 31 December 2018

### 17. CONTINGENT ASSET

The charity has been notified that it is the beneficiary of a residual share of an estate. The total amount receivable cannot be reliably measured yet as the estate has not been finalised.

### 18. RELATED PARTY TRANSACTIONS

Certain expenses of Task Trading are paid by Edinburgh Children's Hospital Charity and were reimbursed during the period. The amounts due from Task Trading at 31 December 2018 represented £673 (£169 in 2017) in respect of net income by Edinburgh Children's Hospital Charity on behalf of Task Trading.

### 19. SUBSIDIARY COMPANIES

The following companies, incorporated in Scotland, are 100% subsidiaries of Edinburgh Children's Hospital Charity:

Name	Net Assets	Turnover	Expenditure	Profit / (Loss)	Nature of business
The Sick Kids Friends (Little France) Ltd (SC390634)	£1	£-	£-	£-	Dormant
Task Trading Ltd (SC123976)	£29,495	£211,910	£182,415	£29,495	Retail Trading

## 20. ULTIMATE CONTROLLING ENTITY

Edinburgh Children's Hospital Charity is controlled by its voluntary Board of Trustees. There is no parent company.

## 21. RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

In preparing the financial statements, the trustees have considered whether, in applying the accounting policies required by FRS 102, any restatement of comparative items was required. Update Bulletin 2 of the Charities SORP (FRS102) published in October 2018 requires a restatement to recognise gift aid donations from the subsidiary entity when paid rather than when committed by the board. A reconciliation of opening balances is provided below:

<b>Reconciliation of funds at 31 December 2016</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Funds held under previous UK GAAP	1,394,181	566,659	1,960,840
Gift aid receipt post year end	(17,760)	-	(17,760)
	<u>1,376,421</u>	<u>566,659</u>	<u>1,943,080</u>
Funds restated as at 31 December 2016	<u>1,376,421</u>	<u>566,659</u>	<u>1,943,080</u>
<b>Reconciliation of funds at 31 December 2017</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Funds held under previous UK GAAP	1,088,035	476,474	1,564,509
Gift aid receipt post year end	(18,483)	-	(18,483)
	<u>1,069,552</u>	<u>476,474</u>	<u>1,546,026</u>
Funds restated as at 31 December 2017	<u>1,069,552</u>	<u>476,474</u>	<u>1,546,026</u>
<b>Reconciliation of income/(expenditure) for year ended 31 December 2017</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Net movement in funds as previously stated	(306,146)	(90,185)	(396,331)
Receipt of prior year gift aid distribution	17,760	-	17,760
Gift aid paid out post year end	(18,483)	-	(18,483)
	<u>(306,869)</u>	<u>(90,185)</u>	<u>(397,054)</u>
Net income restated	<u>(306,869)</u>	<u>(90,185)</u>	<u>(397,054)</u>

## REFERENCE & ADMINISTRATIVE DETAILS

### Name and Address

Edinburgh Children's Hospital Charity  
1 Wester Shawfair  
Danderhall  
Dalkeith  
EH22 1FD

Telephone: 0131 668 4949

Scottish charity number: SC 020862  
Company registration number: SC 385020

[www.echcharity.org](http://www.echcharity.org)

### Royal Patron

HRH Princess Beatrice of York

### Chair

Lindsay Gardiner

### Chief Executive

Roslyn Neely

### Auditors

MHA Henderson Loggie  
11 Thistle Street  
Edinburgh  
EH2 1DF

### Bankers

Bank of Scotland  
Head Office  
The Mound  
Edinburgh EH1 1YZ

### Lawyers

Lindsays  
Caledonian Exchange  
19A Canning Street  
Edinburgh EH3 8HE

### Trustees

The Trustees who held office during the period and up to the date of signing Accounts were:

Professor Keith Anderson  
Tracey Ashworth-Davies  
Robin Blacklock  
Elizabeth Bremner (resigned January 2018)  
John R Brodie MBE  
Lynda Cowie (appointed June 2018)  
Dr Michael Dow (Vice-Chair)  
Lindsay Gardiner (Chair)  
Dr Paul Leonard  
Fiona Linklater (appointed February 2019)  
Gordon A MacKinlay OBE  
Professor Angela Thomas OBE (appointed February 2018)  
Michael Tumilty  
Suzanne Wilson

### Audit Committee

Professor Keith Anderson  
Dr Michael Dow (Chair)  
Grant Macrae (non-Trustee member)

### Grants Committee

Dr Paul Leonard (Chair)  
Michael Tumilty  
Suzanne Wilson  
Professor Angela Thomas OBE (from February 2018)

### Governance Committee

Dr Michael Dow (Vice Chair)  
Lindsay Gardiner (Chair)  
Roslyn Neely (CEO)

