

## ECHC Shop Trolley Volunteer Role

### About Edinburgh Children's Hospital Charity (ECHC)

ECHC is the charity that supports hospital and healthcare settings for children across the Lothians. We fund enhancements, provide distractions, support families and so much more. We aim to make the time that children spend in hospital that little bit easier, less scary, and more fun.

We also run the onsite shop in the Royal Hospital for Children & Young People building at Little France which is shared with the Department of Clinical Neuroscience. The shops sell food, drink, basic toiletries and gifts supporting staff, patients and visitors in these buildings.

### Volunteer Role Description

Role Title	ECHC Shop Trolley Volunteer
Purpose of Role	To bring the ECHC shop trolley round the hospital wards making products available to those unable to leave the ward.
Location	RHCYP Little France
Times	1-4pm, Mon-Fri (2 volunteers each afternoon) Volunteers should be able to cover minimum 1 afternoon per week.  (See website for details of which afternoons are available for new volunteers)
Tasks	<ul style="list-style-type: none"> <li>▪ Collecting shop trolley, payment device etc and ensuring it is ready to go</li> <li>▪ Taking trolley around the various hospital floors/wards (as per guidelines given)</li> <li>▪ Speaking to NHS staff to access wards and check any ward specific rules/guidelines for that day</li> <li>▪ Ensuring patients, families and staff know the trolley is there and what is available</li> <li>▪ Serving customers &amp; taking payments</li> <li>▪ Delivery of online gift purchases to rooms as required</li> <li>▪ Safely returning trolley and payment device back to the shop/storage</li> </ul>
Supervision	Volunteers report to the shop manager.
Person Specification	<ul style="list-style-type: none"> <li>▪ Confident in speaking to a wide range of people</li> <li>▪ Friendly and approachable</li> <li>▪ Flexibility - a willingness to help on different tasks</li> </ul> <p>A PVG disclosure will be required for this role.</p> <p>You will be required to wear a mask when on the wards.</p>