



**Edinburgh
Children's
Hospital Charity**
More than Medicine

Hospital Welcome & Reception Volunteer

Royal Hospital for Children & Young People



About ECHC

We are Edinburgh Children's Hospital Charity and we bring more than medicine. We work tirelessly to bring seriously ill children and their families the extra support they deserve when facing a potentially life-changing hospital visit.

While our wonderful NHS colleagues provide world class medical treatment and care; with the help of our supporters, ECHC speeds up recovery, takes away fear and provides reassurance, distraction and fun every step of the way.



About the role

Could you be the face of ECHC? Based near to one of the main entrances to Edinburgh's children's hospital, you will often be the first point of contact for people accessing the hospital. Assisting people with their visit while promoting ECHC services and activities you will help to promote the charity and our work.

Hours

We are looking for volunteers on weekday mornings (9am–1pm) and afternoons (1–5pm), one volunteer per slot.

Tasks

- Greeting people entering the building and assisting them as needed
- Directing/way finding
- Providing information about ECHC and our services
- Promoting ECHC events and fundraising activities
- Receiving donations

Person Specification

We are looking for proactive, engaging and approachable volunteers who are confident communicators. You must enjoy meeting and engaging with the general public, happy to go the extra mile for a family and willing to help in whatever way is necessary.

You will not be phased by talking to visitors about our work, and on occasion you will be asked to assist the team in promoting fundraising activities/giving out information.

You will need to know about the hospital campus to direct visitors – we will train you! We will also give you all the information you need to promote our work with confidence and enthusiasm so you must be eager to learn.

You should be able to work well independently but also as part of a wider team.

Ready to apply?

Click [here](#) to fill in our volunteer application form. We look forward to hearing from you soon!

